



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 September 17, 2019**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

	<u>Page#:</u>
A. OPENING PROCEDURES - 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Schedule of Upcoming Events	10
2. Spotlight: Santee Mobilehome Owners Action Committee (SMOAC), Inc. School Supply Drive	11
3. Report on 2019 California Assessment of Student Performance and Progress (CMSPP) Results	12
C. PUBLIC COMMUNICATION	13
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. PUBLIC HEARING	14
1. <u>Compliance with Education Code Section 60119 K-12 Public Textbook and Instructional Materials Funding Realignment Program</u>	15
E. CONSENT ITEMS	17
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	18
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	30
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	32
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of August 2019.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	34
It is recommended that the Board of Education approve and ratify purchase orders for the month of August 2019 as presented in the item.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	43
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <u>Acceptance of Donations, Grants, and Bequests</u>	45
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.6. <u>Approval/Ratification of General Services Agreements</u>	46
It is recommended that the Board of Education approve and ratify agreements with General Service Providers as presented.	
2.7. <u>Approval of Agreements for Mileage Reimbursement in Lieu of District Transportation</u>	47
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.	
2.8. <u>Authorization to Sell/Dispose of Surplus Items</u>	48
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$100.00 and authorize the sale or disposal of them in accordance with the recommended terms.	

Education ! Services

- 3.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2019-20** 51
It is recommended that the Board of Education adopt Resolution #1920-07 and Certification of the Statement of Assurance to serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied with the requirements of Education Code Section 60119 for the 2019-20 school year.
- 3.2. Approval of Appointment for Representative to the Community Advisory Committee (CAC), East County Special Education Local Plan Area (SELPA)** 54
It is recommended that the Board of Education approve the appointment of Candace Schmitthener to serve as the Santee School District parent representative to the CAC for the 2019-2020 and 2020-2021 school year.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 55
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Agreement with Canopy Financial Advisors Corp for BrightDime's Financial Wellness** 58
It is recommended that the Board of Education approve the agreement with Canopy Financial Advisors Corp for BrightDime's Financial Wellness software through BenefitFocus.

- F. DISCUSSION AND/OR ACTION ITEMS** 66
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Adoption of Resolution No. 1920-06 Declaring October 7-11, 2019 as Week of School Administrator** 67
It is recommended that the Board of Education adopt Resolution No. 1920-07 declaring the week of October 7-11, 2019, as Week of the School Administrator.

- G. BOARD POLICIES AND BYLAWS** 69

- 1.1. Second Reading: Revised Board Policy 3580, District Records** 70
It is recommended that the Board of Education review, approve, and adopt revised Board Policy 3580, District Records, in a second reading as presented.
- 1.2. First Reading: New Board Policy 3230, Federal Funds** 74
New Board Policy 3230, Federal Funds, is presented for a first reading; action, if any, is at the discretion of the Board of Education.
- 1.3. First Reading: New Board Policy 3260, Fees and Charges** 77
New Board Policy 3260, Fees and Charges, is presented for a first reading; action, if any, is at the discretion of the Board of Education.

H.	EMPLOYEE ASSOCIATION COMMUNICATION	81
I.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	81
J.	CLOSED SESSION	81
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
K.	RECONVENE TO PUBLIC SESSION	81
L.	ADJOURNMENT	81

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for October 1, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Fox
- Burns
- Ryan
- Levens-Craig
- El-Hajj

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
*Providing an extraordinary education in an inspiring environment
with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the September 17, 2019, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight: Santee Mobilehome Owners Action Committee (SMOAC), Inc. School Supply Drive

3. Report on 2019 California Assessment of Student Performance and Progress (CAASPP) Results

DEVELOPER FEES COLLECTION REPORT
2019-20
CUMULATIVE THROUGH SEPTEMBER 17, 2019

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
 Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
 Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8343 O'Connell Rd	07/02/19	2,678	\$6,293.30	PD
	X	8504 & 8506 Goldfield St	09/05/19	3,938	\$9,254.30	CO
	X	8735 & 8737 Scrub Oak St	09/05/19	4,162	\$9,780.70	OO
	X	8509, 8507, 8505, 8508, 8510 Goldfield St	09/05/19	9,889	\$23,239.15	CO
	X	8739 & 8741 Scrub Oak St	09/05/19	3,936	\$9,249.60	CO
	X	10226 Settle Rd	09/05/19	595	\$1,398.25	SC
X		11459 Woodside Ave	09/06/18	4,839	\$1,838.82	PD
TOTAL PAGE 1					\$61,054.12	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - September 17, 2019

Group	Location	Date	Days	Time	Attend	Fees
Carlton Oaks						
PTA (Meetings)	Multi-Purpose	8/28/19 - 6/03/20	Wednesday	6:00 pm - 7:30 pm	20	
California Fitness Fun - Heartlight Dance (dance classes)	Kinder Yard	9/27/19 - 6/05/20	Friday	2:25 pm - 3:25 pm	20	
Chet F. Harritt						
Foothills Christian Church (Higher Ground Club)	Classroom	9/17/19 - 6/02/20	Tuesday	2:00 pm - 3:30 pm	5 - 15	
Fit Kids America (Flag Football/Lacrosse)	Athletic Field	10/03/19 - 6/04/20	Thursday	1:40 pm - 3:01 pm	10	
Fit Kids America (B-Ball/Soccer)	Athletic Field	10/4/19 - 6/05/20	Friday	1:40 pm - 3:01 pm	10	
SDCOE (Guided Reading)	Principal's Office	10/09/19 - 3/12/20	Tues - Thurs	7:45 am - 2:30 pm	7	
Pepper Drive						
Sonshine Haven (Higher Ground Club)	Classroom	9/11/19 - 5/27/20	Wednesday	2:46 pm - 4:00 pm	40	
California Fitness Fun - Heartlight Dance (dance classes)	Grass Fields	9/23/19 - 6/08/20	Monday	2:25 pm - 3:25 pm	20	
PRIDE Academy Prospect Avenue						
Girl Scout Troop 5146 (Meetings)	Multi-Purpose	8/29/19 - 5/28/20	Thursday	5:00 pm - 7:30 pm	35	
Girl Scouts (Meetings)	Classroom	9/4/19 - 6/10/20	Wednesday	5:30 pm - 6:30 pm	10	
California Fitness Fun - Heartlight Dance (dance classes)	Kinder Yard	9/23/19 - 6/8/20	Monday	1:40 pm - 2:40 pm	20	
Rio Seco						
SDCOE (Guided Reading)	Multi-Purpose	9/10/19 - 2/13/20	Tues, Thurs	8:30 am - 3:00 pm	9	
Pacific Hills Chess Academy (Chess Classes)	Classroom	9/11/19 - 12/18/19	Wednesday	2:25 pm - 3:50 pm	12 - 20	
Sycamore Canyon						
Soccer Shots (Soccer Enrichment Program)	Field	9/5/19 - 12/12/19	Thursday	2:30 pm - 4:30 pm	15	
Fit Kids America (Flag Football/Dance)	Athletic Field	10/03/19 - 6/11/20	Thursday	2:20 pm - 3:51 pm	18	
Fit Kids America (Tennis/Lacrosse)	Athletic Field	10/04/19 - 6/12/20	Friday	2:20 pm - 3:51 pm	10	

****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 9/6/2019
 Month 2 Week 1
 School Week 3

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/06/19	09/07/18	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/06/19	09/07/18	# Diff	% Diff	09/06/19	08/30/19	# Diff	
Cajon Park		15	87	104	90	101	102	96	119	114	116	944	936	8	0.9%	0	3	1	8	13	6	7	4	10	9	61	64	-3	-4.7%	1005	1003	2	
Carlton Hills		23	71	67	65	68	67	74	59	79	62	635	614	21	3.4%	3	7	6	4	5	3	4	6	4	42	45	-3	-6.7%	677	675	2		
Carlton Oaks			79	89	85	76	97	74	81	102	97	782	793	-11	-1.4%	5	4	10	6	9	7	8	7	11	67	69	-2	-2.9%	649	649	0		
Chet F. Harritt		22	76	79	80	72	85	65	62	44	52	637	632	5	0.8%	0	0	0	0	0	0	4	4	0	0	8	0	8	0.0%	645	642	3	
Hill Creek		24	88	78	92	83	80	75	56	69	55	700	730	-30	-4.1%	0	7	2	7	2	1	0	0	0	19	21	-2	-9.5%	719	729	-10		
Pepper Drive			71	106	100	108	105	94	132	99	97	912	957	-45	-4.7%	0	0	0	0	0	0	0	0	6	4	10	11	-1	-9.1%	922	923	-1	
Pride Academy		16	77	54	61	65	66	57	49	74	40	559	569	-10	-1.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	559	560	-1	
Rio Seco			94	95	103	119	94	113	110	112	121	961	949	12	1.3%	3	4	5	6	6	4	7	11	11	57	53	4	7.5%	1018	1017	1		
Sycamore Canyon		28	63	51	68	55	33	40	41	0	0	379	354	25	7.1%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	379	369	10		
SUBTOTAL	0	128	706	723	744	749	729	688	709	693	640	6509	6534	-25	-0.4%	0	14	23	31	36	28	26	27	40	39	264	263	1	0.4%	6773	6767	6	
Alternative School			1	2	2	3	3	3	2	1	3	20	26	-6	-23.1%																20	20	0
Santee Success											2	2	4	-2	-50.0%											0	0	0	0.0%	2	2	0	
NPS												0	0							1	2	1	2	2	4	12	6	6	100.0%	12	12	0	
SUBTOTAL			1	2	2	3	3	3	2	1	5	22	30	-8	-26.7%	0	0	0	0	1	2	1	2	2	4	12	6	6	100.0%	34	34	0	
TOTAL	0	128	707	725	746	752	732	691	711	694	645	6531	6564	-33	-0.5%	0	14	23	31	37	30	27	29	42	43	276	269	7	2.6%	6807	6801	6	

Please note: Special Ed, PK, TK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK	EAK 4yo	Total All
Cajon Park	0	0	0	1005
Carlton Hills	0	0	0	677
Chet F Harritt	0	0	0	645
Hill Creek	0	0	0	719
Prospect Ave	0	0	0	559
Sycamore Canyon	54	8	0	441
Total PK/EAK	54	8	0	

Total Enrollment including PK
6869

**The TK 5 year olds were moved to the counts above

Schedule of Upcoming Events

Date	Event
September 17	Board Meeting; 7:00 p.m.
October 1	Board Meeting; 7:00 p.m.
October 7	Communication Committee; 3:30 p.m., ERC
October 10	District Advisory Council (DAC), 6:00 p.m., ERC
October 11	District English Learner Advisory Committee (DELAC); 9:00 a.m., ERC
October 14	Wellness Advisory Committee; 3:30 p.m., ERC
October 15	Board Meeting; 7:00 p.m.
October 21	Special Education Advisory Committee; 6:00 p.m., ERC
October 22	Character Education and School Climate Advisory Committee; 5:00 p.m., ERC
November 5	Board Meeting; 7:00 p.m.
November 4 – 8	Parent/Teacher Conference Week <i>Schools on Modified Days</i>
November 11 (Monday)	Veterans' Day Holiday Schools and District Offices Closed
November 14	District Advisory Council (DAC), 6:00 p.m., ERC
November 15	District English Learner Advisory Council (DELAC); 9:00 a.m., ERC
November 18	Communication Committee; 3:30 p.m., ERC
November 19	Board Meeting; 7:00 p.m.
November 25 – 29	Schools Closed for Thanksgiving Holiday
December 3	Board Meeting; 7:00 p.m.
December 5	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administration Center
December 17	Board Meeting; 7:00 p.m.
December 23 – January 3	Winter Break

Reports and Presentations B.2.
Prepared by Dr. Kristin Baranski
September 17, 2019

Spotlight: Santee Mobilehome Owners
Action Committee, Inc. School Supply Drive

BACKGROUND:

The members and volunteers of Santee Mobilehome Owners Action Committee, Inc., coordinated a volunteer effort to provide donated backpack and school supplies. The school supply donation drive was held July through August 2019.

On Saturday, August 18, the Santee Mobilehome Owners Action Committee, Inc., and its members and volunteers, held a special event at the Santee Library where they provided 2,000 backpacks and school supplies to students of all ages.

Tonight, the Board of Education and Administration would like to formally recognize the members and volunteers of the Santee Mobilehome Owners Action Committee, Inc., and express appreciation for their contributions to the Santee community.

Agenda Item B.2.

Reports and Presentations Item B.3.

Report on 2019 California Assessment
of Student Performance and Progress
(CAASPP) Results

Prepared by Dr. Stephanie Pierce
September 17, 2019

BACKGROUND

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment and Learning Support, will be providing a brief overview of the 2019 California Assessment of Student Performance and Progress (CAASPP) results and next steps in our continuous improvement cycle.

Agenda Item B.3.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. PUBLIC HEARING

1. Compliance with Education Code Section 60119 K-12 Public Textbook and Instructional Materials Funding Realignment Program

Agenda Item D.

Public Hearing Item D.1.

Compliance with Education Code Section 60119
(Williams Settlement): K-12 Textbook and
Instructional Materials Funding Realignment
Program

Prepared by Dr. Stephanie Pierce
September 17, 2019

BACKGROUND:

Education Code Section 60119 requires that a district post a Notice of Public Hearing for ten (10) days and then hold a public hearing and determine through a board resolution as to whether each pupil in the district has, or will have prior to the end of the fiscal year, sufficient textbooks and/or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

This public hearing is being held to ensure that the intent of Education Code Section 60119 has been met for the 2019-20 school year.

In Consent Item E.3.1. which is placed later in the agenda, the Board will adopt the resolution certifying assurance with Education Code Section 60119.

The public hearing should convene and permit any interested citizens to raise questions or to provide input to sufficiency of the textbooks and instructional materials provided to students.

Agenda Item D.1.

**PLEASE POST
Until September 17, 2019**

NOTICE OF PUBLIC HEARING

FROM THE

SANTEE SCHOOL DISTRICT

FOR

COMPLIANCE WITH EDUCATION CODE SECTION 60019
K-12 PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS
FUNDING REALIGNMENT PROGRAM

The Santee School District Board of Education shall hold a public hearing to determine whether sufficient textbooks or instructional materials, or both, in each subject area are consistent with the content and cycles of the curriculum framework adopted by the state board.

DATE: Tuesday, September 17, 2019

TIME: 7:00 p.m.

PLACE: Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

Posted 09/06/19
Santee City Clerk's Office
Santee Library
Educational Resource Center
Santee Chamber of Commerce
Santee District School Sites

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E.

Consent Item E.1.1.
Prepared by Dr. Kristin Baranski
September 17, 2019

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- September 3, 2019, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 3, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Maggie and Allison Martin, and Noah Marsman, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: 10th Annual School Beautification Day

Superintendent Baranski expressed her gratitude towards the efforts of Pathways Church, Sunrise Church, and the many volunteers, for their contributions to maintaining the visual appeal and quality of Santee schools. She presented representatives of Sunrise Church student-made thank you cards and posters. Pathways Church representatives were unable to attend.

3. **Superintendent's State of the District Address for 2019**

Presentation by Dr. Kristin Baranski, Superintendent

Members of the Board of Education, Executive Council, Santee School District professional leadership team, staff, parents and community members, it gives me great pleasure this evening to share with you the State of Santee School District, 2019-20.

In my 2018-19 school year State of the District Address, I spoke on three key messages: high expectations, caring relationships, and daily "classroom instruction that works". This year's address will work these same important messages through strategic planning work most recently conducted by the Board of Education and greater school district community.

As I shared during our welcome back event on August 14, 2019, the Board of Education recently approved revised District vision and mission statements for the District. This work was conducted over a year period and included input from school and district staff, parents, and community members. Both statements have been created as the "essence" of Santee School District. For the next few minutes, I'm going to focus on the vision statement and will wrap up my address with the mission statement.

Vision Statement:

Unlocking the potential of tomorrow by building confident, innovative learners today

You might ask, how do we build confident, innovative learners in Santee School District? Well, I'm pleased to share with the school district community the evening, our Santee School District Student Profile recently approved by our Board of Education.

Unlike a mission or vision statement, a student profile is a document that identifies the cognitive, personal, and interpersonal competencies a school district desires for students as they promote from a school district. The profile is a clear visualization of priority goals for teaching and learning that can be easily communicated to students, parents, faculty, and staff to align their collective efforts.

Our student profile has five competencies, or student behaviors, that we believe will provide our students with academic preparation for high school and beyond. Within the five behaviors, you will see some alignment to both our vision and mission statements. I'm going to talk to each competency in my address in an order but there isn't a true order, we know we need a combination of all five areas to help our students achieve academic readiness for high school and beyond.

Santee School District Student Profile



When you look at the student profile as a whole, you'll notice how all five behaviors point to our overall goal, the academic preparation of our students for high school and their life beyond high school. As an elementary school district, we know our focus is to prepare our students to be learners and not only learners but also consumers of State standards and all the knowledge and skills required for annual mastery of these standards. You will notice this content emphasized in "Learn Continuously and Passionately". Our teachers are tasked with creating conditions, every day, where students consume the knowledge and skills necessary to build student confidence as readers, writers, mathematicians, historians, and scientists. We get to expose children, and get them excited about, content they have may have never learned before and spark an interest in a topic or a variety of topics for years to come. Creating those daily learning conditions are important for building passionate and confident learners.

We have been working really hard on helping children care for themselves and others. Our site administrators, teachers, counselors, and support staff understand the importance of a safe learning environment. Last year, our schools worked on implementing and monitoring Positive Behavior Interventions and Supports (PBIS), helping children recognize the accepted behaviors in many areas around each campus, including the classroom, lunch area, bathroom, common areas, and playgrounds. PBIS will continue this year at our school sites. Our teachers and school counselors work on building a caring classroom environment, learning to get along with their classmates and in setting personal goals so they can demonstrate self-care. Our school administrators and other support staff like our school psychologists have the expertise to support students who need additional intervention in this area. This competency will be a focus again this year as teachers pilot social-emotional learning

curriculum and make decisions about materials that can best support these needs for all students in Santee. I see this curriculum as supporting students in building skills in the areas of empathy, respect, responsibility, and integrity for self, others, and the community.

Think creatively and critically. Like the previous disposition, we've been working on the four C's (communication, collaboration, creativity, and critical thinking) for many years and our content area frameworks have these skills embed. We know employers need employees who can demonstrate these skills well, regardless of the field. I see this competency aligned to our vision statement, building innovative thinkers. I am excited about our work in this area this year with Dr. Paul Bloomberg. Dr. Bloomberg is training our site administrators and a grade level team at each school site on a process called impact teams. One of the outcomes of this training is empowering teachers to improve their practices, particularly in the area of daily, formative assessment processes. This model requires students to take ownership of daily learning outcomes and criteria needed for progress toward State standards. Students engage in self and peer assessment with the goal of explaining where they are in their learning and their next learning steps and developing challenging and stretch learning goals and revising their work using feedback. All of these processes will take will require students to demonstrate creativity and critical thinking skills. Of all five-student competencies, I see this one as the greatest need in our District and also see this competency as part of our high expectations around continuing to achieve more and at a deeper level.

Our emphasis on the 4 C's continues in the next competency, communicate and collaborate effectively. I also see this competency aligned to the impact teamwork, students will need to be able to articulate and exchange their ideas with the peers and in turn, listen to each other for understanding as well. These are, again, skills needed in our workforce today and our student's future workforce.

The final disposition is lead with courage. I love this disposition for a variety of reasons and think about how our students can do this in a variety of ways. Some students will feel more comfortable leading in an academic environment while others lead in a social environment. I see this disposition as a conduit to all the other four competencies, inspiring leadership among the students and not just from the adults. This competency evokes the creation of risk-free learning environments in each classroom and caring relationships among students and adults so students feel comfortable inspiring and influencing positive change.

All the competencies lead us to our District mission statement. Hopefully, as you've read the words and heard me mention the context of our work around the student competencies, you'll see the alignment to our newly adopted mission statement.

Mission Statement:

*Providing an extraordinary education in an inspiring environment
with caring people*

As I was once again reviewing our student profile, I was thinking about how appropriate these competencies are for all our 800

employees as well. Our mission statement demonstrates our desire to provide an extraordinary education (assumed to children) but this works for our employees as well as we encourage their growth through professional learning opportunities throughout the year. As a Superintendent, I want us all to learn, care for ourselves and one another, think creatively and critically, communicate and collaborate effectively, and lead with courage. As the adults in the organization, we should be modeling these behaviors for our 7,000 children.

I'm going to end tonight's presentation by connecting my staff welcome back theme this year: winning. As we continue our work this year in the implementation of our new vision and mission statements and in the development of our 5 student competencies, I will be observing where and how we are "winning" and can't wait to share examples of these experiences. Winning will translate to the multiple student achievement measures we use and the State uses in defining learning. Winning will mean more of our students are meeting grade level reading benchmarks in the younger grades, more students indicate they feel safe at school, and more students demonstrate mastery of grade level standards on our local and State assessments. These indicators are important to me and I know they are important to you, the Board of Education.

Thank you for allowing me the time to speak this evening.

The Board expressed their gratitude towards Superintendent Baranski for her State of the District Address.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval/Ratification of General Services Agreements
- 2.4. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.5. Authorization to Sell/Dispose of Surplus Items
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Adoption of Resolution No. 1920-02 to Certify 2018-19 Gann Limit Appropriations Recalculation and an Estimated Limit for 2019-20
- 2.8. Adoption of Resolution No. 1920-03 to Apply for a Grant Funded by the Volkswagen Environmental Mitigation Trust
- 3.1. Approval of Nonpublic Agency Master Contract with Maxim Healthcare for Nursing Services
- 3.2. Approval of Agreement for Clinical Practicum and/or Externship/Internship Education with Northern Arizona University for Placement of Practicum Students and Interns
- 4.1. Personnel, Regular
- 4.2. Approval to Increase Work Hours and Year for Identified Classified Non-Management Positions

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.1. Adoption of Resolution No. 1920-04 of the Board of Education of the Santee School District Declaring Results and Certifying Proceedings of School Bond Election Held November 6, 2018

Karl Christensen, Assistant Superintendent of Business Services, shared the voters approved a reauthorization of \$15.37 million of 2006 GO Bonds at last November's election with a 60.66% Yes vote for Measure S. He explained the Board was being asked to take two actions relative to this measure. First, to accept and certify the voting results; which starts a sixty-day clock by the end of which we must convene the Citizens' Oversight Committee. Mr. Christensen shared being in the process of putting together a recruitment effort for the Independent Citizens' Oversight Committee and would return with more details at an upcoming meeting; and Administration recommended approval of Resolution No. 1920-04 to accept and certify voting results for Measure S. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

1.2. Adoption of Resolution No. 1920-05 of the Board of Education of the Santee School District Requesting Cancellation of Unissued Measure R Bonds by the Board of Supervisors and Authorizing the Issuance and Sale of Not to Exceed \$15,370,000 Aggregate Principal Amount of Bonds of Santee School District, by a Negotiated Sale Pursuant to a Bond Purchase Agreement, Prescribing the Terms of Sale, Approving the Form of and Authorizing the Execution and Delivery of a Bond Purchase Agreement, a Continuing Disclosure Certificate, a Paying Agent Agreement and an Investment Management Agreement, Approving the Form of and Authorizing the Distribution of an Official Statement for the Bonds, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

Karl Christensen, Assistant Superintendent of Business Services, shared Resolution No. 1920-05 was relative to Measure S and authorizing issuance of \$15.37 million of reauthorized bonds. Dale Scott, the District's financial advisor, provided a brief presentation on the proposed structure of these bonds and estimated interest costs. Member Burns inquired on the interest cost for issuance of the \$15.37 million. Mr. Christensen shared it was approximately \$1.2 million; and approximately \$251,480 in issuance costs.

Mr. Scott's presentation also included some information on a possible new November 2020 General Obligation Bond measure to be a tax extension rather than new taxes for voters.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

1.3. Approval of 2018-19 Unaudited Actuals

Karl Christensen, Assistant Superintendent of Business Services, presented the 2018-19 unaudited actuals for approval.

He shared the general fund showed a \$232,689 operating deficit in the change in fund balance; and the Child Development Fund 12 showed a surplus of \$18,927 in the change in fund balance. Mr. Christensen referenced the Cafeteria Fund 13 had an \$11,928 deficit in the change in fund balance due to equipment replacement; and an ending fund balance this is not in excess of three months expenditures. The Deferred Maintenance Fund 14 showed a \$14,443 carry over. Special Reserve Fund 17 had a projected ending balance of \$2,976,374. Special Reserve Fund 40, which ended with a projected fund balance of \$4,820,965. These include the Hill Creek Solar Project (approximately \$300,000), Technology Reserve (approximately \$2.7 million), Bus Replacement (approximately \$1.5 million) and Facility Needs (approximately \$300,000). The Capital Facilities Fund 25 ended with a projected fund balance of \$5,029,331.

Fund 35, County School Facilities Fund, showed a zero projected ending fund balance. Enterprise Fund 63 ended with a projected end in fund balance of \$1,764,324 (\$570,057 from Yale and \$1,194,268 from Project SAFE).

2018-19

Snapshot All Funds

Unaudited Actuals

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	57,777,409	361,452	58,138,861	0	0	0		
3	Federal Revenue	347,899	2,466,867	2,814,766	0	1,593,706	0	40,511	
4	Other State Revenue	2,555,391	4,362,739	6,918,130	326,447	115,058	0		
5	Other Local Revenue	1,493,969	3,853,612	5,347,581	1,296	691,404	1,257	66,792	
6	Interfund Transfers In	0	0	0	0	10,579	1,338,000		
7	Other Sources	0	0	0	0	0		4,165,373	
8	Total Income	62,174,668	11,044,671	73,219,338	327,743	2,410,748	1,339,257	66,792	4,313,227
9	OUTGO:								
10	Certificated Salaries	26,044,000	6,207,008	32,251,007	77,200				
11	Classified Salaries	6,604,409	3,766,000	10,370,409	100,119	956,495	0	0	
12	Employee Benefits	9,733,950	5,865,266	15,599,216	54,152	262,288	0	0	
13	Books and Supplies	2,142,316	1,232,457	3,374,774	28,003	967,039	3,092	3,102,847	
14	Services, Other Operating Expenses	2,813,315	2,616,546	5,429,861	7,336	99,443	1,262,518	168,865	
15	Capital Outlay	77,750	123,944	201,694	26,104	13,778	104,725	280,008	
16	Other Outgo	850,649	0	850,649	0		0	363,204	
17	Transfers of Indirect/Direct Costs	-966,341	826,807	-139,535	15,902	123,633			
18	Interfund Transfers Out	4,175,952	1,338,000	5,513,952					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	11,069,505	-11,069,505	0	0	0			
21	Total Outgo	62,545,505	10,906,522	73,452,027	308,816	2,422,676	1,370,336	0	3,914,924
22	Change in Fund Balance	-370,837	138,148	-232,689	18,927	-11,928	-31,079	66,792	398,303
23	Projected Beginning Fund Balance	16,542,538	394,089	16,936,626	20,677	579,232	45,522	2,976,374	4,422,662
24	Projected Ending Fund Balance	16,171,701	532,236	16,703,938	39,604	567,304	14,443	3,043,166	4,820,965
25	Committed Fund Balance	0	0	0			14,443		
26	Non-Spendable Fund Balance	515,452		515,452		43,994			
27	Restricted Fund Balance	0	532,236	532,236	39,604	523,310			
28	Assigned Fund Balance	769,002		769,002				4,820,965	
29	Unassigned - Economic Uncertainty	2,203,561	0	2,203,561					
30	Remaining Unassigned	12,683,686	0	12,683,687	0	0	0	3,043,166	0

2018-19

Snapshot All Funds

Unaudited Actuals

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	0	1,016,839	18,899	3,663,117	1,025,169	2,637,947
6	Interfund Transfers In	0	263,956		0	0	0
7	Other Sources		0				
8	Total Income	0	1,280,795	18,899	3,663,117	1,025,169	2,637,947
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		22,197		2,067,726	597,024	1,470,702
12	Employee Benefits		7,502		624,211	199,262	424,949
13	Books and Supplies	0	0		177,757	48,263	129,494
14	Services, Other Operating Expenses	0	39,574		275,273	66,383	208,890
15	Capital Outlay	0	1,005,123	1,263,685			
16	Other Outgo		471,501				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		263,956		263,956
19	Other Uses				-1	0	-1
20	Contributions to Restricted Programs						
21	Total Outgo	0	1,545,896	1,263,685	3,408,922	910,932	2,497,990
22	Change in Fund Balance	0	-265,101	-1,244,786	254,195	114,237	139,958
23	Projected Beginning Fund Balance	0	5,294,432	1,244,787	1,510,130	455,820	1,054,310
24	Projected Ending Fund Balance	0	5,029,331	0	1,764,324	570,057	1,194,268
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	4,486,172	0	570,057	570,057	1,194,268
28	Assigned Fund Balance		543,158		1,194,268		
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0

8/28/2019 2:35 PM

Mr. Christensen shared the Comparison of Estimated Actuals to Unaudited Actuals. He referenced the difference column and noted an additional \$46,921 in LCC Revenue; \$239,007 in Federal Revenue; \$214,506 in Other State Revenue; and \$528,922 in Local Revenue. The Estimated Actuals for salaries showed a difference due to the 2.25% salary increase to Management and Confidential staff, and an overall difference of 3.38%

Comparison of Estimated Actuals to Unaudited Actuals
 2018-19

Type	Description	*Estimated Actuals			Unaudited Actuals			Difference			Notes	
		Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest
	Beginning Fund Balance	16,542,538	394,089	16,936,626	16,542,538	394,089	16,936,626	0	0	0		
	Fund Balance Adjustments	(1)	1	0	0	(1)	(1)	1	(2)	(1)		
Income	LCFF Revenue	57,731,443	360,497	58,091,940	57,777,409	361,452	58,138,861	45,966	955	46,921	(1)	
	Federal Revenue	74,549	2,501,210	2,575,759	347,899	2,466,867	2,814,766	273,350	(34,343)	239,007	(2)	
	Other State Revenue	2,475,427	4,228,197	6,703,624	2,555,391	4,362,739	6,918,130	79,964	134,542	214,506	(3)	(4)
	Local Revenue	924,367	3,894,292	4,818,659	1,493,969	3,853,612	5,347,581	569,602	(40,680)	528,922	(5)	
	Transfers In	0	0	0	0	0	0	0	0	0		
	Total	61,205,786	10,984,196	72,189,982	62,174,668	11,044,671	73,219,338	968,881	60,475	1,029,356		
Outgo	Certificated Salaries	25,896,511	6,044,322	31,940,833	26,044,000	6,207,008	32,251,007	147,489	162,686	310,174	(6)	(6)
	Classified Salaries	6,606,168	3,855,496	10,461,664	6,604,409	3,766,000	10,370,409	(1,759)	(89,496)	(91,255)		
	Employee Benefits	9,750,835	5,888,662	15,639,497	9,733,950	5,865,266	15,599,216	(16,885)	(23,396)	(40,281)	(7)	(7)
	Books & Supplies	3,403,565	1,400,240	4,803,805	2,142,316	1,232,457	3,374,774	(1,261,248)	(167,783)	(1,429,031)	(8)	(8)
	Services & Oth Oper Exp	3,006,721	2,671,164	5,677,885	2,813,315	2,616,546	5,429,861	(193,406)	(54,618)	(248,024)	(8)	(8)
	Capital Outlay	147,373	91,543	238,916	77,750	123,944	201,694	(69,623)	32,401	(37,222)	(8)	
	Other Outgo	858,189	0	858,189	850,649	0	850,649	(7,540)	0	(7,540)	(9)	
	Trsfns Indirect/Direct Costs	(967,608)	821,040	(146,568)	(966,341)	826,807	(139,535)	1,267	5,766	7,033	(10)	
	Transfers Out	4,185,373	1,338,000	5,503,373	4,175,952	1,338,000	5,513,952	10,579	0	10,579	(11)	
	Other Uses	0	0	0	0	0	0	0	0	0		
	Contributions	11,353,461	(11,353,461)	0	11,069,505	(11,069,505)	0	(283,955)	283,955	0	(12)	
	Total	64,220,587	10,757,007	74,977,593	62,545,505	10,906,522	73,452,027	(1,675,082)	149,516	(1,525,566)		
Fund Bal	Change in Fund Balance	(3,014,800)	227,189	(2,787,611)	(370,837)	138,148	(232,689)	2,643,963	(89,041)	2,554,923		
	Ending Fund Balance	13,527,738	621,278	14,149,015	16,171,701	532,237	16,703,938	2,643,963	(89,041)	2,554,923		
	Available Fund Balance	10,498,652	621,279	11,119,931	12,683,686	532,236	13,215,922	2,185,033	(89,043)	2,095,991		
	Reserve %	21.03%			24.41%			3.38%				
	⁽¹⁾ Prior year LCFF revenue adjustment											
	⁽²⁾ More Unrestricted MAA and PL84-142 received than budgeted											
	⁽³⁾ Additional Lottery revenue											
	⁽⁴⁾ Additional Lottery revenue and higher STRS on-behalf contributions											
	⁽⁵⁾ Additional Unrestricted revenue for donations/field trips/6th grade camp for schools not budgeted until received											
	⁽⁶⁾ 2.25% ManConf salary schedule increase retro to 7-1-18											
	⁽⁷⁾ STRS and PERS budgeted for subs and not always eligible											
	⁽⁸⁾ Unexpended school and department budgets											
	⁽⁹⁾ Increase to former RDA revenue offset more of Gen Fund COPs payment											
	⁽¹⁰⁾ Indirect costs less due to unspent categorical program funds											
	⁽¹¹⁾ Transfer out to CNS fund for unpaid meal accounts											
	⁽¹²⁾ Expenditures less than budgeted for Special Education and Routine Restricted Maintenance Account											

8/28/2019 2:27 PM

Mr. Christensen presented the General Fund Multi-Year Projection Summary. Member Burns moved approval.

General Fund Multi-Year Projection Summary

2018-19 Unaudited Actuals

#	Item	2018-19		2019-20		2020-21		2021-22	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1	Beginning Fund Balance	16,542,538	394,089	\$16,171,701	\$532,236	\$15,820,511	\$696,551	\$13,391,416	\$558,006
2	Fund Balance Adjustments	0		0					
3	Total Income	\$62,174,668	\$11,044,671	\$61,163,030	\$11,057,018	\$62,870,484	\$10,122,624	\$64,557,051	\$10,123,460
4	Total Outgo	\$62,545,505	\$10,906,522	\$61,514,220	\$10,892,704	\$65,299,579	\$10,261,168	\$65,092,598	\$9,919,353
5	Change in Fund Balance	(\$370,837)	\$138,148	(\$331,190)	\$164,314	(\$2,429,095)	(\$138,545)	(\$535,548)	\$204,107
6	Ending Fund Balance	\$16,171,701	\$532,236	\$15,820,511	\$696,551	\$13,391,416	\$558,006	\$12,855,868	\$762,114
7	Total Reserves	\$17,930,413		\$18,053,415		\$15,624,020		\$15,085,315	
8	Reserve as % of Expenditures	24.41%		24.93%		20.68%		20.11%	
9				Amount	Value	Amount	Value	Amount	Value
10			COLA:	3.26%		3.00%		2.80%	
11			Assumed LCFF Rev Increase (w/ ADA changes):	3.23%	\$1,866,319	2.88%	\$1,714,703	2.74%	\$1,680,436
12			Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):	2.94%	\$1,696,641	2.72%	\$1,620,722	2.53%	\$1,554,226
13			Included Annual Operating Cost Increase Impact to Unr GF:	4.37%	\$2,524,725	4.11%	\$2,447,950	2.97%	\$1,822,748
14			Estimated Structural Surplus/(Deficit):	\$722,376		(\$240,368)		(\$530,648)	
15			GAP Funding:	100.00%		A:DOF	100.00%	100.00%	
16			1% Reserve Equivalent:	724,164		755,114		750,140	
17			1% LCFF Increase:	577,314		595,978		613,125	
18			1% Salary Increase Equivalent:	506,476		541,396		548,166	

* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Board Policy 3110, Transfer of Funds

Revised Board Policy 3110, Transfer of Funds, was presented as a second reading and request for approval.

<i>Motion:</i>	<u> </u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u> </u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

1.5. First Reading: Revised Board Policy 3580, District Records

Board Policy 3580, District Records, was presented for a First Reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared appreciation of Superintendent Baranski’s State of the District Address and seeing the completion of the vision and mission statements; and student profile. Mrs. Hirahara recognized the emphasis on the ‘four c’s’ and recognizing that the learning and wellness of the teachers is as needed as the students’. She shared the majority of the teachers were settled in; some having endured restructuring at their schools; new teachers were added and/or transferred; some teachers getting started on new curriculum and strategies; and many teachers who attended trainings during the summer, and are trying to implement what was recently learned into the curriculum. She explained that adding new strategies to the current lessons plans is always a little more stressful.

Mrs. Hirahara shared being a little discouraged to see some combination classes at the middle school level with numbers higher than 32. She mentioned this places the teacher and student at a disadvantage; especially when the District is trying to improve test scores.

Mrs. Hirahara reminded the Board their contract expired on June 30, 2019, and were working out of contract. She shared negotiations are scheduled for September 23 and they hope to find common ground on some articles and coming to a fair agreement.

Member Burns asked Mrs. Hirahara for clarification on the junior high combo classes. He explained it was his understanding PRIDE Academy teachers had requested combination classes. Member Burns asked how many combination classes the District had; besides 7th and 8th grade combinations. Superintendent Baranski clarified there were two combination classes; a 6/7 grade combination at PRIDE Academy and a 7/8 grade combination at Chet F. Harritt School. Member Burns confirmed with Mrs. Hirahara if those were the combinations classes she was referring too. Mrs. Hirahara confirmed those were the two classes.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared Dr. Stephanie Pierce had an article being published on the ACSA Leadership Magazine. She commended Dr. Pierce for her article, *The Importance of Building Collective Teacher Efficacy*, and mentioned it was Dr. Pierce’s second article published in the leadership magazine. The Board commended Dr. Pierce for this great achievement.

Superintendent Baranski shared she would be joining staff at A Salute to Teachers, to support Bonnie Jackson, the District’s nominee. Member Burns shared prior discussion had been held on paying for the District’s representatives accommodations for the event. He asked that the District

begin this practice with Mrs. Jackson. The Board agreed being the nominee was stressful and required a lot of personal preparation time; and this practice would alleviate some of the pressure.

Member Ryan reported she had her first of day of school for her grandkids at another district; as all of her grandchildren have moved on from Santee School District.

Member Burns shared it was a great start to a new school year and mentioned he did hear from people who were waiting on their transfers that the process was delayed. He clarified that this was in no way a criticism to the Educational Services staff and commended their hard work.

President Fox shared his grandson is acclimating to the sixth-grade, even though his sister is no longer at Cajon Park.

Member El-Hajj shared being critical of parking and traffic within our District schools. However, she explained her grandson moved and attends a neighboring district and experienced worst traffic.

I. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
OAH #'s: 2019040473 and 2019041073 (consolidated)
2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
*Property: Chet F. Harritt School and Santee City Properties
(8120 Arlette Street, Santee, CA 92071)*
Agency Negotiator: Karl Christensen, Assistant Superintendent
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
*Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)*
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:10 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:27 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member Burns, seconded by Member Levens-Craig, to reach a settlement in special education dispute, *OAH #'s: 2019040473 and 2019041073 (consolidated)*, regarding a student's special education program. The agreement involved a release of potential District liability.

Motion:	<u>Burns</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	<u>5-0</u>	Ryan	<u>Aye</u>		

K. ADJOURNMENT

With no further business, the regular meeting of September 3, 2019 was adjourned at 10:35 p.m.

Consent Item E.2.1. Approval/Ratification of Travel Requests
 Prepared by Karl Christensen
 September 17, 2019

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,659, plus substitute costs of \$600, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - September 17, 2019										
Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Tuesday, 09/17/19	Julie Lloyd	Cajon Park	Effective Goal Writing	San Marcos	\$120	\$87	Special Education	Workshop will focus on effective ways to goal write	1, 2	
Wednesday, 11/06/19	Priscilla Kaas	Carlton Oaks	Defensible Data Collection	San Marcos	\$120	\$87	Special Education	Workshop on collection of defensible data.	2	
Wednesday, 11/20/19	Priscilla Kaas	Carlton Oaks	Data Collection Management	San Marcos	\$120	\$87	Special Education	Management the collection of Special Education data.	2	
Wednesday, 11/20/19	Julie Lloyd	Cajon Park	Data Collection Management	San Marcos	\$120	\$87	Special Education	Management the collection of Special Education data.	2	
Thursday, 01/30/20	Priscilla Kaas	Carlton Oaks	Evidence Based Practice	San Marcos	\$120	\$87	Special Education	Special Education workshop	2	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
Wed-Fri, 01/29/20 - 01/31/20	Rachael Pabis	Pepper Drive	Social Thinking Conference	Santa Ana	\$0	\$612	Special Education	Tools to foster social emotional learning and competencies.	1, 2	
Wed-Fri, 01/29/20 - 01/31/20	Laura Isaacson	Rio Seco	Social Thinking Conference	Santa Ana	\$0	\$612	Special Education	Tools to foster social emotional learning and competencies.	1, 2	

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2.
 Prepared by Karl Christensen
 September 17, 2019

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of August 2019:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-575884 TO 14-586156	\$1,057,400.61
0900	N/A	
1200	14-579821 TO 14-584885	\$5,229.16
1300	14-576227 TO 14-586157	\$53,154.92
1400	14-575889 TO 14-581500	\$37,485.00
2109	N/A	
2139 / 2108	N/A	
2518	14-577919 TO 14-581145	\$4,845.50
2538	14-586158	\$1,451.21
3500	N/A	
4000	14-576733 TO 14-582902	\$8,891.19
6300	14-577156 TO 14-584874	\$17,384.96
TOTAL:		\$1,185,842.55

Student Body Warrants issued for the period of August 2019:

\$0

Payroll Warrants issued for the period of August 2019:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$3,235,010.18
12 00	12 00	\$9,735.52
13 00	13 00	\$89,738.03
14 00	14 00	\$0
25 18	25 18	\$11,532.96
63 00	63 00	\$305,675.51
\$3,651,692.20		

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of August 2019 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,837,534.75 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of August 2019:

AMOUNT	LOCATION
\$ 2,351.40	PEPPER DRIVE SCHOOL
\$ 4,968.52	CARLTON HILLS SCHOOL
\$ 61,582.63	SYCAMORE CANYON SCH
\$ 66,084.92	PROSPECT AVENUE SCH
\$ 10,467.71	CAJON PARK SCHOOL
\$ 119,473.78	CHET F HARRITT SCH
\$ 19,656.94	CARLTON OAKS SCHOOL
\$ 5,722.85	RIO SECO SCHOOL
\$ 1,706.22	HILL CREEK SCHOOL
\$ 2,416.38	STATE PRE-SCHOOL
\$ 148.00	ALTERNATIVE SCHOOL
\$ 400.81	SUPERINTENDENT DEPT
\$ 527.06	BUSINESS SERVICES
\$ 31,837.45	HUMAN RESOURCES
\$ 65,480.87	EDUCATIONAL SERVICES
\$ 548,187.52	SPECIAL EDUCATION
\$ 6,192.63	EDUCATIONAL PROJECTS
\$ 9,400.00	PUPIL SERVICES
\$ 94,705.74	DISTRICT LIBRARY
\$ 21,140.14	PROJECT SAFE
\$ 16,492.70	TECHNOLOGY SERVICES
\$ 114.53	OPERATIONS/CUSTODIAL
\$ 37,871.43	MAINTENANCE
\$ 20,485.70	TRANSPORTATION
\$ 9,294.26	FACILITIES MODERNIZATION
\$ 31,160.32	WAREHOUSE
\$ 3,757.26	MAINTENANCE
\$ 187.96	CENTRAL KITCHEN
\$ 1,191,815.73	Grand Total

RECOMMENDATION:

Administration recommends approval of purchase orders #0000008661 through 0000008910 issued August 1, 2019 through August 31, 2019.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$1,191,815.73 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

LOCATION LIST 2019-20

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER LISTING
AUGUST 2019
BY SITE

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000008677	8/5/2019	WEST MUSIC	MUSIC SUPPLIES	0100	\$ 1,018.24	002	PEPPER DRIVE SCHOOL
0000008784	8/15/2019	COMMITTEE FOR CHILDREN	LICENSE RENEWAL	0100	\$ 499.00	002	PEPPER DRIVE SCHOOL
0000008857	8/26/2019	JOSTENS	18-19 YEARBOOKS - PD	0100	\$ 725.06	002	PEPPER DRIVE SCHOOL
0000008896	8/30/2019	ROCHESTER 100 INC	CLASSROOM SUPPLIES	0100	\$ 109.10	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 2,351.40	0	PEPPER DRIVE SCHOOL Total
0000008706	8/7/2019	IKEA - SAN DIEGO STORE	SUPPLIES	0100	\$ 120.60	003	CARLTON HILLS SCHOOL
0000008735	8/12/2019	IKEA - SAN DIEGO STORE	CLASSROOM SUPPLIES	0100	\$ 496.58	003	CARLTON HILLS SCHOOL
0000008736	8/12/2019	REALLY GOOD STUFF INC	SUPPLIES	0100	\$ 139.60	003	CARLTON HILLS SCHOOL
0000008754	8/14/2019	AMAZON.COM	SUPPLIES	0100	\$ 37.71	003	CARLTON HILLS SCHOOL
0000008839	8/26/2019	HEINEMANN	CLASSROOM MATERIALS	0100	\$ 500.44	003	CARLTON HILLS SCHOOL
0000008840	8/26/2019	FITNESS FINDERS INC	SUPPLIES	0100	\$ 117.99	003	CARLTON HILLS SCHOOL
0000008864	8/27/2019	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	0100	\$ 1,019.32	003	CARLTON HILLS SCHOOL
0000008885	8/29/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 500.65	003	CARLTON HILLS SCHOOL
0000008892	8/30/2019	COMMITTEE FOR CHILDREN	CLASSROOM MATERIALS	0100	\$ 1,216.50	003	CARLTON HILLS SCHOOL
0000008893	8/30/2019	HODGE PRODUCTS INC	LOCK SUPPLIES	0100	\$ 123.48	003	CARLTON HILLS SCHOOL
0000008894	8/30/2019	US GAMES	LATEX FREE PE SUPPLIES	0100	\$ 695.65	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 4,968.52	0	CARLTON HILLS SCHOOL Total
0000008695	8/6/2019	B HEACOCK	SUPPLIES FOR CHICKEN COOP	0100	\$ 2,532.13	004	SYCAMORE CANYON SCH
0000008721	8/8/2019	MOBYMAX, LLC	LICENSES	0100	\$ 568.00	004	SYCAMORE CANYON SCH
0000008730	8/8/2019	SMILE MAKERS	HEALTH OFFICE SUPPLIES	0100	\$ 50.36	004	SYCAMORE CANYON SCH
0000008731	8/8/2019	AMAZON.COM	SUPPLIES	0100	\$ 48.43	004	SYCAMORE CANYON SCH
0000008888	8/29/2019	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - SC	2538	\$ 56,750.00	004	SYCAMORE CANYON SCH
0000008898	8/30/2019	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	0100	\$ 1,633.71	004	SYCAMORE CANYON SCH
			TOTAL		\$ 61,582.63	0	SYCAMORE CANYON SCH Total
0000008705	8/7/2019	VIRCO MANUFACTURING CORP	CLASSROOM TABLE	0100	\$ 345.48	005	PROSPECT AVENUE SCH
0000008707	8/7/2019	ASSOCIATION FOR SUPERVISION & CURRICULUM	BOOKS FOR PROFESSIONAL DEV.	0100	\$ 431.21	005	PROSPECT AVENUE SCH
0000008720	8/8/2019	LEARNING WITHOUT TEARS	CLASSROOM MATERIALS	0100	\$ 451.65	005	PROSPECT AVENUE SCH
0000008723	8/8/2019	LEXIA LEARNING SYSTEMS INC	LICENSES	0100	\$ 9,000.00	005	PROSPECT AVENUE SCH
0000008725	8/8/2019	LEARNING A-Z	LICENSES	0100	\$ 199.90	005	PROSPECT AVENUE SCH
0000008726	8/8/2019	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	0100	\$ 331.27	005	PROSPECT AVENUE SCH
0000008727	8/8/2019	FLOCABULARY	LICENSES	0100	\$ 2,500.00	005	PROSPECT AVENUE SCH
0000008858	8/26/2019	AMAZON.COM	SUPPLIES	0100	\$ 75.41	005	PROSPECT AVENUE SCH
0000008887	8/29/2019	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - PA	2538	\$ 52,750.00	005	PROSPECT AVENUE SCH
			TOTAL		\$ 66,084.92	0	PROSPECT AVENUE SCH Total
0000008698	8/6/2019	AMAZON.COM	INK CARTRIDGE	0100	\$ 59.25	006	CAJON PARK SCHOOL
0000008699	8/6/2019	AMAZON.COM	SUPPLIES	0100	\$ 34.38	006	CAJON PARK SCHOOL
0000008700	8/6/2019	AMAZON.COM	SUPPLIES	0100	\$ 34.22	006	CAJON PARK SCHOOL
0000008701	8/6/2019	AMAZON.COM	SUPPLIES	0100	\$ 47.96	006	CAJON PARK SCHOOL
0000008702	8/6/2019	ORIENTAL TRADING COMPANY INC	SUPPLIES	0100	\$ 23.88	006	CAJON PARK SCHOOL
0000008703	8/6/2019	AMAZON.COM	SUPPLIES	0100	\$ 24.00	006	CAJON PARK SCHOOL
0000008722	8/8/2019	LEXIA LEARNING SYSTEMS INC	LICENSES	0100	\$ 8,100.00	006	CAJON PARK SCHOOL
0000008775	8/15/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$ 1,778.96	006	CAJON PARK SCHOOL
0000008797	8/20/2019	APPLE INC	APPLE TV	0100	\$ 160.55	006	CAJON PARK SCHOOL
0000008809	8/20/2019	AMAZON.COM	OFFICE SUPPLIES	0100	\$ 34.38	006	CAJON PARK SCHOOL
0000008810	8/20/2019	AMAZON.COM	SUPPLIES	0100	\$ 18.85	006	CAJON PARK SCHOOL
0000008824	8/21/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$ 151.28	006	CAJON PARK SCHOOL
			TOTAL		\$ 10,467.71	0	CAJON PARK SCHOOL Total
0000008785	8/15/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATOR SVCS	2518	\$ 1,000.00	007	CHET F HARRITT SCH
0000008789	8/19/2019	APPLE INC	IPODS	0100	\$ 2,144.23	007	CHET F HARRITT SCH
0000008792	8/19/2019	JOSTENS	18-19 YEARBOOKS - CFH	0100	\$ 2,186.59	007	CHET F HARRITT SCH
0000008824	8/21/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$ 151.28	007	CHET F HARRITT SCH

0000008841	8/26/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATORS SVCS - CFH	2518	\$	1,125.00	007	CHET F HARRITT SCH
0000008869	8/27/2019	DELL MARKETING L.P.	IMAGING DRUM	0100	\$	40.93	007	CHET F HARRITT SCH
0000008886	8/29/2019	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - CFH	2518	\$	108,750.00	007	CHET F HARRITT SCH
0000008895	8/30/2019	STEMSCOPES CALIFORNIA	SUBSCRIPTION RENEWAL	0100	\$	4,075.75	007	CHET F HARRITT SCH
			TOTAL		\$	119,473.78	0	CHET F HARRITT SCH Total
0000008678	8/5/2019	AMAZON.COM	SUPPLIES	0100	\$	129.53	008	CARLTON OAKS SCHOOL
0000008740	8/12/2019	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	338.87	008	CARLTON OAKS SCHOOL
0000008741	8/12/2019	KNIFFING'S DISCOUNT NURSERIES	TREES AT CO	0100	\$	3,247.59	008	CARLTON OAKS SCHOOL
0000008742	8/12/2019	EWING IRRIGATION PRODUCTS	SUPPLIES FOR REPAIRS	0100	\$	1,109.87	008	CARLTON OAKS SCHOOL
0000008747	8/13/2019	JOSTENS	18-19 YEARBOOKS	0100	\$	1,179.29	008	CARLTON OAKS SCHOOL
0000008775	8/15/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$	1,778.96	008	CARLTON OAKS SCHOOL
0000008816	8/21/2019	AMAZON.COM	SUPPLIES	0100	\$	473.24	008	CARLTON OAKS SCHOOL
0000008817	8/21/2019	AMAZON.COM	SUPPLIES	0100	\$	252.11	008	CARLTON OAKS SCHOOL
0000008824	8/21/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$	75.64	008	CARLTON OAKS SCHOOL
0000008826	8/21/2019	DELL MARKETING L.P.	PRINTERS - CO	0100	\$	442.58	008	CARLTON OAKS SCHOOL
0000008828	8/21/2019	AMAZON.COM	APPLE CHARGER	0100	\$	128.22	008	CARLTON OAKS SCHOOL
0000008862	8/27/2019	AMAZON.COM	SUPPLIES	0100	\$	190.66	008	CARLTON OAKS SCHOOL
0000008863	8/27/2019	AMAZON.COM	SUPPLIES	0100	\$	106.58	008	CARLTON OAKS SCHOOL
0000008870	8/28/2019	LEXIA LEARNING SYSTEMS INC	LICENSES	0100	\$	8,100.00	008	CARLTON OAKS SCHOOL
0000008882	8/29/2019	DELL MARKETING L.P.	IMAGING DRUM	0100	\$	40.93	008	CARLTON OAKS SCHOOL
0000008883	8/29/2019	AL'S SPORT SHOP	PE CLOTHS - CO	0100	\$	1,666.89	008	CARLTON OAKS SCHOOL
0000008890	8/30/2019	SCHOLASTIC INC	CLASSROOM MATERIALS	0100	\$	395.98	008	CARLTON OAKS SCHOOL
			TOTAL		\$	19,656.94	0	CARLTON OAKS SCHOOL Total
0000008740	8/12/2019	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	44.03	009	RIO SECO SCHOOL
0000008775	8/15/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$	1,778.96	009	RIO SECO SCHOOL
0000008781	8/15/2019	NEARPOD INC	LICENSE RENEWAL	0100	\$	2,000.00	009	RIO SECO SCHOOL
0000008782	8/15/2019	TWO WAY DIRECT	2-WAY RADIOS	0100	\$	331.87	009	RIO SECO SCHOOL
0000008794	8/19/2019	EWING IRRIGATION PRODUCTS	DROPS SUPPLIES	0100	\$	1,492.35	009	RIO SECO SCHOOL
0000008824	8/21/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$	75.64	009	RIO SECO SCHOOL
			TOTAL		\$	5,722.85	0	RIO SECO SCHOOL Total
0000008752	8/14/2019	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	656.69	010	HILL CREEK SCHOOL
0000008788	8/19/2019	RESTAURANT FURNITURE FOR LESS	SUPPLIES	0100	\$	721.71	010	HILL CREEK SCHOOL
0000008791	8/19/2019	IKEA - SAN DIEGO STORE	CLASSROOM FURNITURE	0100	\$	51.63	010	HILL CREEK SCHOOL
0000008804	8/20/2019	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	\$	73.74	010	HILL CREEK SCHOOL
0000008824	8/21/2019	KRC ROCK INC	DROPS SUPPLIES	0100	\$	151.28	010	HILL CREEK SCHOOL
0000008837	8/26/2019	DELL MARKETING L.P.	PRINTER - HC	0100	\$	51.17	010	HILL CREEK SCHOOL
			TOTAL		\$	1,706.22	0	HILL CREEK SCHOOL Total
0000008690	8/5/2019	BARNES AND NOBLE BOOKSELLERS	BOOKS FOR ST PRE-SCH	1200	\$	1,131.83	012	STATE PRE-SCHOOL
0000008691	8/5/2019	AMAZON.COM	STATE PRESCHOOL SUPPLIES	1200	\$	306.28	012	STATE PRE-SCHOOL
0000008692	8/5/2019	AMAZON.COM	CLASSROOM SUPPLIES	1200	\$	37.34	012	STATE PRE-SCHOOL
0000008724	8/8/2019	LEARNING GENIE INC	CLASSROOM MATERIALS	1200	\$	900.00	012	STATE PRE-SCHOOL
0000008868	8/27/2019	DELL MARKETING L.P.	IMAGING DRUM	1200	\$	40.93	012	STATE PRE-SCHOOL
			TOTAL		\$	2,416.38	0	STATE PRE-SCHOOL Total
0000008897	8/30/2019	FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	148.00	015	ALTERNATIVE SCHOOL
			TOTAL		\$	148.00	0	ALTERNATIVE SCHOOL Total
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	0100	\$	107.15	062	SUPERINTENDENT DEPT
0000008753	8/14/2019	SANTEE-LAKESIDE ROTARY CLUB	MEMBERSHIP DUES	0100	\$	234.00	062	SUPERINTENDENT DEPT
0000008838	8/26/2019	CITI CARDS /	SUPPLIES	0100	\$	59.66	062	SUPERINTENDENT DEPT
			TOTAL		\$	400.81	0	SUPERINTENDENT DEPT Total
0000008662	8/1/2019	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL SERVICES	0100	\$	101.27	064	BUSINESS SERVICES
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	0100	\$	341.43	064	BUSINESS SERVICES
0000008790	8/19/2019	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$	84.36	064	BUSINESS SERVICES
			TOTAL		\$	527.06	0	BUSINESS SERVICES Total
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	0100	\$	120.95	065	HUMAN RESOURCES
0000008815	8/21/2019	POWERSCHOOL GROUP LLC	RECORDS RETENTION/PERFORMANCE	0100	\$	31,716.50	065	HUMAN RESOURCES
			TOTAL		\$	31,837.45	0	HUMAN RESOURCES Total

0000008693	8/5/2019	AL'S SPORT SHOP	BADGES	0100	\$	80.81	066	EDUCATIONAL SERVICES
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	0100	\$	57.29	066	EDUCATIONAL SERVICES
0000008749	8/13/2019	SOUTH COUNTY REGIONAL EDUCATION CENTER	REGISTRATION FEES	0100	\$	225.00	066	EDUCATIONAL SERVICES
0000008838	8/26/2019	CITI CARDS /	SUPPLIES	0100	\$	182.77	066	EDUCATIONAL SERVICES
0000008859	8/27/2019	THE CORE COLLABORATIVE INC	TRAININGS	0100	\$	64,935.00	066	EDUCATIONAL SERVICES
				TOTAL	\$	65,480.87	0	EDUCATIONAL SERVICES Total
0000008663	8/1/2019	IVAN CAMPOS	CONSULTANT SERVICES	0100	\$	2,000.00	067	SPECIAL EDUCATION
0000008679	8/5/2019	WEST ED	HEALTHY KIDS SURVEY	0100	\$	2,842.40	067	SPECIAL EDUCATION
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	0100	\$	89.97	067	SPECIAL EDUCATION
0000008709	8/7/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	1,620.00	067	SPECIAL EDUCATION
0000008728	8/8/2019	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES	0100	\$	168.09	067	SPECIAL EDUCATION
0000008729	8/8/2019	LAKESHORE LEARNING MATERIALS	PROFESSIONAL SERVICES	0100	\$	2,000.00	067	SPECIAL EDUCATION
0000008732	8/8/2019	LAKESHORE LEARNING MATERIALS	SUBSCRIPTIONS	0100	\$	5,490.00	067	SPECIAL EDUCATION
0000008738	8/12/2019	DELL MARKETING L.P.	PRINTER TONERS	0100	\$	650.99	067	SPECIAL EDUCATION
0000008750	8/13/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	60.00	067	SPECIAL EDUCATION
0000008766	8/14/2019	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$	408.43	067	SPECIAL EDUCATION
0000008768	8/14/2019	ASELTINE SCHOOL	NPS	0100	\$	45,784.20	067	SPECIAL EDUCATION
0000008769	8/14/2019	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	LEA MEDI-CAL BILLING SVCS	0100	\$	12,700.00	067	SPECIAL EDUCATION
0000008770	8/14/2019	ABA EDUCATION FOUNDATION	BEHAVIORAL SUPPORT	0100	\$	25,000.00	067	SPECIAL EDUCATION
0000008771	8/14/2019	EXCELSIOR ACADEMY	NPS	0100	\$	5,623.82	067	SPECIAL EDUCATION
0000008793	8/19/2019	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$	365,390.04	067	SPECIAL EDUCATION
0000008800	8/20/2019	DONICA C. DOHRENWEND	CONSULTANT SERVICES	0100	\$	3,500.00	067	SPECIAL EDUCATION
0000008801	8/20/2019	JILL WECKERLY, Ph. D.	CONSULTANT SERVICES	0100	\$	1,500.00	067	SPECIAL EDUCATION
0000008802	8/20/2019	MARJORIE BLOCK, MS, OTR/L	OCCUPATIONAL THERAPY SVCS	0100	\$	1,500.00	067	SPECIAL EDUCATION
0000008803	8/20/2019	SPENCER WETTER	CONSULTANT SERVICES	0100	\$	3,500.00	067	SPECIAL EDUCATION
0000008806	8/20/2019	VISTA HILL	ASSESSMENTS	0100	\$	58,800.00	067	SPECIAL EDUCATION
0000008807	8/20/2019	TERI INC.	CONSULTANT SERVICES	0100	\$	2,200.00	067	SPECIAL EDUCATION
0000008827	8/21/2019	DELL MARKETING L.P.	PRINTER - SC	0100	\$	235.97	067	SPECIAL EDUCATION
0000008860	8/27/2019	HOUGHTON MIFFLIN HARCOURT	LICENSE RENEWALS	0100	\$	6,360.00	067	SPECIAL EDUCATION
0000008867	8/27/2019	DELL MARKETING L.P.	PRINTER	0100	\$	221.29	067	SPECIAL EDUCATION
0000008871	8/28/2019	NORTH INLAND SELPA	REGISTRATION FEES	0100	\$	85.00	067	SPECIAL EDUCATION
0000008872	8/28/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	60.00	067	SPECIAL EDUCATION
0000008874	8/28/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000008875	8/28/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000008876	8/28/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000008891	8/30/2019	CDW GOVERNMENT INC	SMARTBOARD REMOTE	0100	\$	37.32	067	SPECIAL EDUCATION
				TOTAL	\$	548,187.52	0	SPECIAL EDUCATION Total
0000008711	8/7/2019	CENTER FOR THE COLLABORATIVE CLASSROOM	CLASSROOM MATERIALS	0100	\$	6,192.63	068	EDUCATIONAL PROJECTS
				TOTAL	\$	6,192.63	0	EDUCATIONAL PROJECTS Total
0000008733	8/8/2019	CAMFEL PRODUCTIONS INC	ASSEMBLY FEES	0100	\$	4,400.00	070	PUPIL SERVICES
0000008795	8/19/2019	HODGE, PATRICIA	EXTERNAL EVALUATOR-DODEA GRANT	0100	\$	5,000.00	070	PUPIL SERVICES
				TOTAL	\$	9,400.00	0	PUPIL SERVICES Total
0000008708	8/7/2019	CPM EDUCATIONAL PROGRAM	MATERIALS	0100	\$	4,525.50	071	DISTRICT LIBRARY
0000008718	8/8/2019	CPM EDUCATIONAL PROGRAM	CLASSROOM MATERIALS	0100	\$	1,014.30	071	DISTRICT LIBRARY
0000008751	8/13/2019	SAFARI MONTAGE	ANNUAL SOFTWARE LICENSES	0100	\$	28,230.94	071	DISTRICT LIBRARY
0000008861	8/27/2019	PEARSON	ANNUAL LICENSES	0100	\$	60,935.00	071	DISTRICT LIBRARY
				TOTAL	\$	94,705.74	0	DISTRICT LIBRARY Total
0000008694	8/5/2019	CALIFORNIA SCHOOL-AGE CONSORTIUM	TRAINING KITS	6300	\$	1,600.00	072	PROJECT SAFE
0000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	6300	\$	212.90	072	PROJECT SAFE
0000008715	8/8/2019	PARKWAY BOWL	ADMISSIONS	6300	\$	2,444.00	072	PROJECT SAFE
0000008716	8/8/2019	GROSSMONT UNION HIGH SCHOOL DISTRICT	ADMISSIONS	6300	\$	240.00	072	PROJECT SAFE
0000008717	8/8/2019	CHRISTIAN YOUTH THEATER	SUPPLIES	6300	\$	35.00	072	PROJECT SAFE
0000008748	8/13/2019	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$	461.09	072	PROJECT SAFE
0000008767	8/14/2019	LIFT ENRICHMENT	WORKSHOPS	0100	\$	4,800.00	072	PROJECT SAFE
0000008799	8/20/2019	DELL MARKETING L.P.	PRINTER	6300	\$	167.76	072	PROJECT SAFE
0000008805	8/20/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	251.37	072	PROJECT SAFE

0000008822	8/21/2019	EWING IRRIGATION PRODUCTS	SUPPLIES - PROJ. SAFE GARDEN	6300	\$	1,504.34	072	PROJECT SAFE
0000008823	8/21/2019	KRC ROCK INC	SUPPLIES - PROJ. SAFE GARDEN	6300	\$	505.35	072	PROJECT SAFE
0000008829	8/21/2019	SMART & FINAL	SUPPLIES FOR YALE	6300	\$	800.00	072	PROJECT SAFE
0000008831	8/22/2019	AMAZON.COM	SUPPLIES FOR HC PROJ. SAFE	6300	\$	438.59	072	PROJECT SAFE
0000008832	8/22/2019	AMAZON.COM	SUPPLIES - RS PROJ. SAFE	6300	\$	878.40	072	PROJECT SAFE
0000008833	8/22/2019	AMAZON.COM	SUPPLIES FOR HC PROJ. SAFE	6300	\$	47.17	072	PROJECT SAFE
0000008834	8/22/2019	S&S WORLDWIDE	SUPPLIES FOR RS PROJ. SAFE	6300	\$	141.78	072	PROJECT SAFE
0000008838	8/26/2019	CITI CARDS /	SUPPLIES	0100	\$	55.89	072	PROJECT SAFE
0000008838	8/26/2019	CITI CARDS /	SUPPLIES	6300	\$	859.42	072	PROJECT SAFE
0000008838	8/26/2019	CITI CARDS /	SUPPLIES	6300	\$	2,779.48	072	PROJECT SAFE
0000008884	8/29/2019	SAVE-A-LIFE EDUCATORS INC	CPR/FIRST AID TRAININGS - OOST	0100	\$	165.00	072	PROJECT SAFE
0000008884	8/29/2019	SAVE-A-LIFE EDUCATORS INC	CPR/FIRST AID TRAININGS - OOST	6300	\$	1,290.00	072	PROJECT SAFE
0000008899	8/30/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	32.29	072	PROJECT SAFE
0000008900	8/30/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	582.82	072	PROJECT SAFE
0000008901	8/30/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	847.49	072	PROJECT SAFE
			TOTAL		\$	21,140.14	0	PROJECT SAFE Total
0000008661	8/1/2019	UZBL	IPAD STANDS	4000	\$	2,828.44	073	TECHNOLOGY SERVICES
0000008713	8/7/2019	SEHI COMPUTER PRODUCTS INC	REPL LAMPS	4000	\$	1,185.57	073	TECHNOLOGY SERVICES
0000008811	8/20/2019	SEHI COMPUTER PRODUCTS INC	REPL. LAMP	4000	\$	150.44	073	TECHNOLOGY SERVICES
0000008821	8/21/2019	GRAINGER	SUPPLIES FOR TECHNOLOGY	0100	\$	54.88	073	TECHNOLOGY SERVICES
0000008830	8/22/2019	SEHI COMPUTER PRODUCTS INC	REPLACEMENT LAMPS	4000	\$	2,371.14	073	TECHNOLOGY SERVICES
0000008835	8/22/2019	APPLE INC	KEYBOARDS	0100	\$	9,902.23	073	TECHNOLOGY SERVICES
			TOTAL		\$	16,492.70	0	TECHNOLOGY SERVICES Total
0000008814	8/20/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR CUSTODIAL REPAIRS	0100	\$	35.53	074	OPERATIONS/CUSTODIAL
0000008879	8/28/2019	MAINTEX INC	VACUUM REPAIRS	0100	\$	79.00	074	OPERATIONS/CUSTODIAL
			TOTAL		\$	114.53	0	OPERATIONS/CUSTODIAL Total
0000008676	8/5/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - VOLUNTEER DAY	0100	\$	517.20	075	MAINTENANCE
0000008704	8/6/2019	ABABA BOLT	MAINTENANCE SUPPLIES	0100	\$	66.61	075	MAINTENANCE
0000008712	8/7/2019	KIRK PAVING, INC	EMERGENCY REPAIRS - RS	0100	\$	6,100.00	075	MAINTENANCE
0000008739	8/12/2019	GE ROOFING, INC	RAIN GUTTERS - PA	0100	\$	1,990.00	075	MAINTENANCE
0000008743	8/12/2019	TRI-CO FLOORS	FLOORING - CP	0100	\$	6,910.00	075	MAINTENANCE
0000008744	8/12/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - DO SIDEWALK	0100	\$	83.08	075	MAINTENANCE
0000008745	8/12/2019	HOME DEPOT COMMERCIAL ACCOUNT	VOLUNTEER DAY SUPPLIES	0100	\$	407.30	075	MAINTENANCE
0000008776	8/15/2019	DENA'S TRUCKING	CARGO CONTAINER MOVE	0100	\$	480.00	075	MAINTENANCE
0000008777	8/15/2019	COMPETITIVE METALS INC	SUPPLIES FOR VOLUNTEER DAY	0100	\$	291.92	075	MAINTENANCE
0000008779	8/15/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR VOLUNTEER DAY	0100	\$	76.62	075	MAINTENANCE
0000008780	8/15/2019	LOWE'S STORE #1661	SUPPLIES FOR VOLUNTEER DAY	0100	\$	13.71	075	MAINTENANCE
0000008783	8/15/2019	AMS	SUPPLIES FOR REPAIRS	0100	\$	98.35	075	MAINTENANCE
0000008787	8/16/2019	DUNN EDWARDS CORPORATION	SUPPLIES FOR VOLUNTEER DAY	0100	\$	143.61	075	MAINTENANCE
0000008812	8/20/2019	KIRK PAVING, INC	ASPHALT REPAIRS - SC	0100	\$	8,500.00	075	MAINTENANCE
0000008813	8/20/2019	GRAINGER	SIGNS	0100	\$	112.46	075	MAINTENANCE
0000008819	8/21/2019	KRC ROCK INC	SUPPLIES FOR VOLUNTEER DAY	0100	\$	506.21	075	MAINTENANCE
0000008825	8/21/2019	KIRK PAVING, INC	ASPHALT REPAIRS - CH	0100	\$	1,550.00	075	MAINTENANCE
0000008836	8/22/2019	INLAND PACIFIC RESOURCE	SUPPLIES - VOLUNTEER DAY	0100	\$	673.88	075	MAINTENANCE
0000008836	8/22/2019	INLAND PACIFIC RESOURCE	SUPPLIES - VOLUNTEER DAY	0100	\$	7,140.29	075	MAINTENANCE
0000008866	8/27/2019	DECKER EQUIPMENT	LOCKS/DOOR HDWR SUPPLIES	0100	\$	287.57	075	MAINTENANCE
0000008877	8/28/2019	EWING IRRIGATION PRODUCTS	SUPPLIES FOR VOLUNTEER DAY	0100	\$	81.95	075	MAINTENANCE
0000008878	8/28/2019	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	0100	\$	312.74	075	MAINTENANCE
0000008880	8/28/2019	SHELDON CONCRETE PUMPING	CONCRETE PUMPING	0100	\$	275.00	075	MAINTENANCE
0000008881	8/28/2019	SUPERIOR READY MIX CONCRETE	CONCRETE	0100	\$	840.28	075	MAINTENANCE
0000008889	8/29/2019	KIMBALL MIDWEST	SUPPLIES	0100	\$	412.65	075	MAINTENANCE
			TOTAL		\$	37,871.43	0	MAINTENANCE Total
0000008680	8/5/2019	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES	0100	\$	140.11	076	TRANSPORTATION
0000008681	8/5/2019	CUSTOM AUTO WRAP	VEHICLE STICKERS	0100	\$	30.71	076	TRANSPORTATION
0000008682	8/5/2019	ASBURY ENVIRONMENTAL SVCS	USED OIL DISPOSAL SVCS	0100	\$	65.00	076	TRANSPORTATION
0000008683	8/5/2019	ROADONE	TOWING SERVICES	0100	\$	270.00	076	TRANSPORTATION

0000008684	8/5/2019	HORSMAN AUTOMOTIVE	SMOG TESTING & REPAIR SVCS	0100	\$	1,415.07	076	TRANSPORTATION
0000008685	8/5/2019	WESTERN GRAPHIX	PRINTER SUPPLIES	0100	\$	225.65	076	TRANSPORTATION
0000008686	8/5/2019	A-Z BUS SALES, INC.	SUPPLIES	0100	\$	72.37	076	TRANSPORTATION
0000008687	8/5/2019	KIRKS RADIATOR	REPAIR SERVICES	0100	\$	1,191.74	076	TRANSPORTATION
0000008688	8/5/2019	INLAND KENWORTH (US) INC.	REPAIR SERVICES	0100	\$	277.06	076	TRANSPORTATION
0000008689	8/5/2019	ROMAN'S TRUCK	REPAIR SERVICES	0100	\$	1,660.51	076	TRANSPORTATION
0000008697	8/6/2019	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$	235.49	076	TRANSPORTATION
0000008737	8/12/2019	DELL MARKETING L.P.	PRINTER TONER	0100	\$	418.62	076	TRANSPORTATION
0000008786	8/15/2019	DEPARTMENT OF TOXIC SUBSTANCES CONTROL	TOXIC SUBSTANCES CONTROL FEES	0100	\$	457.50	076	TRANSPORTATION
0000008796	8/20/2019	LENOVO (UNITED STATES) INC.	LAPTOP	0100	\$	1,136.00	076	TRANSPORTATION
0000008808	8/20/2019	JOHNSTONE SUPPLY	SUPPLIES	0100	\$	21.43	076	TRANSPORTATION
0000008842	8/26/2019	KIRKS RADIATOR	REPAIRS	0100	\$	2,026.34	076	TRANSPORTATION
0000008843	8/26/2019	UNITED TRANSMISSION EXCHANGE	REPAIR SERVICES	0100	\$	922.50	076	TRANSPORTATION
0000008844	8/26/2019	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$	246.46	076	TRANSPORTATION
0000008845	8/26/2019	PENSKE FORD	PARTS FOR REPAIRS	0100	\$	46.12	076	TRANSPORTATION
0000008846	8/26/2019	SNAP-ON TOOLS	SHOP TOOLS	0100	\$	576.46	076	TRANSPORTATION
0000008847	8/26/2019	WAYNE MILLER'S MOBILE TIRE INC	REPAIRS	0100	\$	322.45	076	TRANSPORTATION
0000008848	8/26/2019	CROWN LIFT TRUCKS	SERVICE ON EQUIPMENT	0100	\$	150.00	076	TRANSPORTATION
0000008849	8/26/2019	THE DETAIL SHOP	DETAILING SERVICES	0100	\$	6,200.00	076	TRANSPORTATION
0000008850	8/26/2019	ABACOR INC	SUPPLIES FOR REPAIRS	0100	\$	31.31	076	TRANSPORTATION
0000008851	8/26/2019	SAN DIEGO FRICTION PRODUCTS	SUPPLIES FOR REPAIRS	0100	\$	30.70	076	TRANSPORTATION
0000008852	8/26/2019	PECK'S HEAVY FRICTION INC	SUPPLIES FOR REPAIRS	0100	\$	132.68	076	TRANSPORTATION
0000008853	8/26/2019	A-Z BUS SALES, INC.	SUPPLIES FOR REPAIRS	0100	\$	125.10	076	TRANSPORTATION
0000008854	8/26/2019	ROADONE	TOWING SERVICES	0100	\$	240.00	076	TRANSPORTATION
0000008855	8/26/2019	BORDER TIRE	TIRES FOR SP. ED BUSES	0100	\$	1,399.24	076	TRANSPORTATION
0000008856	8/26/2019	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRS	0100	\$	419.08	076	TRANSPORTATION
				TOTAL	\$	20,485.70	0	TRANSPORTATION Total
0000008674	8/5/2019	PACIFICA GLASS CO., INC.	WINDOW - ONSITE - CP	0100	\$	248.05	077	FACILITIES MODERNIZATION
0000008714	8/7/2019	BEST-RATE REPAIR CO INC	ON SITE REPAIRS - CP	0100	\$	1,855.00	077	FACILITIES MODERNIZATION
0000008778	8/15/2019	ATC DESIGN GROUP	SURVEYING SVCS - CFH	2518	\$	6,900.00	077	FACILITIES MODERNIZATION
0000008798	8/20/2019	DELL MARKETING L.P.	PRINTER	0100	\$	291.21	077	FACILITIES MODERNIZATION
				TOTAL	\$	9,294.26	0	FACILITIES MODERNIZATION Total
0000008664	8/2/2019	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$	1,520.57	078	WAREHOUSE
0000008666	8/2/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	1,318.86	078	WAREHOUSE
0000008667	8/2/2019	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,795.79	078	WAREHOUSE
0000008668	8/2/2019	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	769.22	078	WAREHOUSE
0000008669	8/2/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	695.31	078	WAREHOUSE
0000008670	8/2/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	84.37	078	WAREHOUSE
0000008671	8/2/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	1,154.53	078	WAREHOUSE
0000008672	8/2/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	2,506.71	078	WAREHOUSE
0000008673	8/2/2019	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	49.58	078	WAREHOUSE
0000008675	8/5/2019	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF DISPOSAL	0100	\$	668.40	078	WAREHOUSE
0000008710	8/7/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	143.35	078	WAREHOUSE
0000008719	8/8/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	153.61	078	WAREHOUSE
0000008746	8/12/2019	CORODATA SHREDDING INC.	SHREDDING SERVICES	0100	\$	369.40	078	WAREHOUSE
0000008755	8/14/2019	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	181.96	078	WAREHOUSE
0000008756	8/14/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	373.35	078	WAREHOUSE
0000008757	8/14/2019	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	\$	87.55	078	WAREHOUSE
0000008758	8/14/2019	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	905.88	078	WAREHOUSE
0000008759	8/14/2019	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	283.81	078	WAREHOUSE
0000008760	8/14/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	112.49	078	WAREHOUSE
0000008761	8/14/2019	OFFICE SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$	146.62	078	WAREHOUSE
0000008762	8/14/2019	PADRE JANITORIAL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	179.99	078	WAREHOUSE
0000008763	8/14/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	170.03	078	WAREHOUSE
0000008764	8/14/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,763.50	078	WAREHOUSE
0000008765	8/14/2019	US GAMES	INVENTORY REPLENISHMENT	0100	\$	340.96	078	WAREHOUSE

000008774	8/15/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	1,318.86	078	WAREHOUSE
000008902	8/30/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	2,860.77	078	WAREHOUSE
000008903	8/30/2019	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$	3,480.11	078	WAREHOUSE
000008904	8/30/2019	KP LLC	INVENTORY REPLENISHMENT	0100	\$	891.50	078	WAREHOUSE
000008906	8/30/2019	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	401.54	078	WAREHOUSE
000008907	8/30/2019	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	2,384.47	078	WAREHOUSE
000008908	8/30/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	186.64	078	WAREHOUSE
000008909	8/30/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	3,804.99	078	WAREHOUSE
000008910	8/30/2019	US GAMES	INVENTORY REPLENISHMENT	0100	\$	55.60	078	WAREHOUSE
				TOTAL	\$	31,160.32	0	WAREHOUSE Total
000008818	8/21/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMENT RENTAL	0100	\$	1,311.00	080	MAINTENANCE
000008820	8/21/2019	LEHIGH HANSON HEIDELBERG	GROUPS SUPPLIES - CO	0100	\$	1,604.86	080	MAINTENANCE
000008865	8/27/2019	NORTHERN TOOL & EQUIPMENT	GROUPS EQUIPMENT	0100	\$	841.40	080	MAINTENANCE
				TOTAL	\$	3,757.26	0	MAINTENANCE Total
000008696	8/6/2019	OFFICE DEPOT INC	SUPPLIES	1300	\$	178.80	090	CENTRAL KITCHEN
000008734	8/12/2019	LOWE'S STORE #1661	SUPPLIES	1300	\$	9.16	090	CENTRAL KITCHEN
				TOTAL	\$	187.96	0	CENTRAL KITCHEN Total
					\$	1,191,815.73	0	Grand Total

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
September 17, 2019

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22652 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$262.01 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$20,000

Date	Number Name	Memo	Amount
08/29/19	22652 Kaylynn Workman	75% of Gross pay for August 2019	262.01

Total Checks Written	\$262.01
Reimbursed by SDCOE	-262.01
July Bank Fees	
Total to be Reimbursed	<input type="text"/>
Total to Deduct from Future Reimbursement	<input type="text"/>

Consent Item E.2.5.
 Prepared by Karl Christensen
 September 17, 2019

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds for Negative Lunch Accounts	\$281.86	PRIDE PTA	PRIDE Academy CNS Accounts
42 Pairs of Vans Shoes	\$1,260.00	Vans	Pepper Drive School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$1,541.86		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,541.86.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Alliance for African Assistance Global Village	Interpretation and Translation Services	08/22/19 – 06/30/20	\$15,000 (not to exceed)	Educational Services
Steam Maker	STEAM Workshops	08/12/19 – 08/15/19	\$4,050 (not to exceed)	Out of School Time Program

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2019-20 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Rio Seco School	8	199	\$0.58	\$923.36
Sycamore Canyon School	7	199	\$0.58	\$807.94
Total:				\$1,731.30

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$1,731.30 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in general circulation

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			<ul style="list-style-type: none"> newspaper Accept highest bid or reject all bids If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
30	Ea	Student Desks/Chairs	HC	HC	Damaged, Broken	\$0
1	Lot	File Cabinets, Carts	HC	HC	Damaged, Broken	\$100
1	Lot	Desks (4), Cabinet, Cart, Chair, Table, Whiteboard, Tackboard	CO	CO MPR	Broken, Damaged	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<i>Obsolete Instructional Materials</i>	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
<i>Other Personal Property</i>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$100.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Income estimated at \$100.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

Prepared by Dr. Stephanie Pierce
September 17, 2019

BACKGROUND:

In order to comply with the Williams Settlement and to receive funding for the Pupil Textbook and Instructional Materials Funding (Education Code Section 60252), and/or funding for instructional materials from any state source in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit per average daily attendance (ADA) for each school district will increase by at least one percent from the prior fiscal year, the governing boards of school districts are subject to the requirements of Education Code Section 60119.

Education Code Section 60119 requires that a district hold a public hearing and determine through a board resolution as to whether each pupil in the district has, or will have prior to the end of the fiscal year, sufficient textbooks and/or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

The public hearing was held earlier in the meeting tonight to allow for public comment.

Adoption of Resolution #1920-07 and Certification of the attached Statement of Assurance shall serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied, and will comply, with the requirements of Education Code Section 60119 during the 2019-20 school year. This resolution applies to Instructional Materials Funding and the Williams Settlement.

This requirement has been certified each year since 1998.

RECOMMENDATION:

Administration recommends adoption of Resolution #1920-07 and Certification of the attached Statement of Assurance to serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied with the requirements of Education Code Section 60119.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students

FISCAL IMPACT:

Instructional Materials are funded from Local Control Funding Formula (LCFF). The District also receives an allocation of Lottery funds each year which are to be used towards the purchase of instructional materials. A total of \$1,140,472 has been budgeted centrally for purchase of instructional materials in 2019-20.

STUDENT ACHIEVEMENT:

Students who have access to state-approved textbooks aligned with standards based core content are more likely to have success in student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Santee School District
Resolution #1920-07

Resolution on Sufficiency of Instructional Materials

WHEREAS, the governing board of Santee School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 17, 2019 at 7:00 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that it stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – Houghton Mifflin Harcourt Math Expressions grades K-5, CPM Core Connections grades 6-8
- Science – McGraw-Hill grades K-5, Mystery Science K-5 (supplementary), Glencoe grades 6-8
- History – Pearson Realize grades K-8
- English/Language Arts, including the English Language Development component of an adopted program – McGraw-Hill Wonders grades K-5, Amplify grades 6-8.

THEREFORE, IT IS RESOLVED that for the 2019-20 school year the Santee School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Board of Education on September 17, 2019 by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Barbara Ryan, Clerk of the Board

Date

Consent Item E.3.2. Approval of Appointment for Representative to the Community Advisory Committee (CAC), East County Special Education Local Plan Area (SELPA)

Prepared by Dr. Stephanie Pierce
September 17, 2019

BACKGROUND:

In accordance with the East County Special Education Local Plan Area (SELPA), the Santee Board of Education appoints up to three members to serve two-year terms on the Community Advisory Committee (CAC). This committee serves as an advisory body to the East County SELPA. Candace Schmitthenner, parent of a special education student attending Carlton Hills School, has volunteered to serve as our parent representative for the 2019-2020 and 2020-2021 school years. Administration continues to seek additional volunteers to serve as district representatives for this committee.

RECOMMENDATION:

Administration recommends the appointment of Candace Schmitthenner to serve as the Santee School District parent representative to the CAC for the 2019-2020 and 2020-2021 school years.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

There is no fiscal impact.

STUDENT ACHIEVEMENT

CAC committee members advise the East County SELPA on issues that can improve special education student performance.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Boone, Brandy	Rio Seco	VI-01 #10321326	\$0.00	\$57,294.00	09-03-19
2. Breidt-Darrock, Alexandra	Pepper Drive	V-01 #30013397	\$0.00	\$53,474.00	09-09-19
3. McClandess, Courtney	Rio Seco	IV-01 #10321382	\$0.00	\$51,009.00	08-19-19

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Beavers, Gina	Carlton Hills	IV-06 to V-06 #30010425	\$60,689.00	<i>\$65,145.00</i>	08-14-19
2. Borzilleri, Suzanne	Sycamore Canyon	III-01 to IV-09 #30008829	\$51,009.00	<i>\$67,055.00</i>	08-14-19
3. Green, Melissa	Chet F. Harritt	IV-01 to IV-05 #30012187	\$51,009.00	<i>\$58,567.00</i>	08-14-19
4. Gunter, Denise	Rio Seco	V-11 to VI-11 #10321462	\$76,816.00	<i>\$82,758.00</i>	08-15-19
5. Johansen, Michelle	Pepper Drive	IV-09 to V-09 #10321539	\$67,055.00	<i>\$72,148.00</i>	08-14-19
6. Kelso, Bonnie	Pepper Drive	V-09 to VI-09 #30002861	\$72,148.00	<i>\$77,665.00</i>	08-14-19
7. Lathers, Sarah	Sycamore Canyon	V-09 to VI-09 #10321553	\$72,148.00	<i>\$77,665.00</i>	08-14-19
8. Mars, Jessica	Carlton Oaks	IV-09 to V-09 #30004802	\$67,055.00	<i>\$72,148.00</i>	08-14-19
9. Nickelson, Molly	Sycamore Canyon	V-03 to VI-03 #10321567	\$58,143.00	<i>\$62,387.00</i>	08-14-19
10. Rodda, Raechel	Cajon Park	IV-01 to V-01 #30005124	\$51,009.00	<i>\$53,474.00</i>	08-14-19
11. Salazar, Diana	Sycamore Canyon	V-10 to VI-10 #30010881	\$74,482.00	<i>\$80,212.00</i>	08-14-19
12. Stout, Toni	Cajon Park	V-20 to VI-20 #10321109	\$88,275.00	<i>\$95,066.00</i>	08-14-19
13. Tweet, Elizabeth	Cajon Park	V-04 to V-05 #10321128	\$60,477.00	<i>\$62,811.00</i>	08-14-19
14. Wilson, Ashlyn	Rio Seco	IV-03 to V-03 #30008799	\$54,323.00	<i>\$58,143.00</i>	08-14-19
15. Winn, Kristina	PRIDE Academy	III-01 to IV-01 #30012170	\$51,009.00	\$51,009.00	08-14-19

Certificated Staff continued

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Beaver, Janine	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.75 hrs #30012210	\$0.00	\$1,324.52	09-04-19
2. Cruz, Heather	Carlton Hills	Campus Aide 15 A / 2.0 hrs #30003561	\$0.00	\$526.93	09-04-19
3. Guida, Deanna	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.75 hrs #10327151	\$0.00	\$1,324.52	08-27-19
4. Johnson, Martin	Carlton Hills	Custodian II 23 A / 5.0 hrs #10326422	\$0.00	\$1,947.83	08-23-19

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Mitton, Diana	Rio Seco	Campus Aide	Wants to be a substitute	09-13-19

Classified Staff continued

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2.

Approval of Agreement with Canopy Financial
Advisors Corp for BrightDime's Financial Wellness

Prepared by Tim Larson
September 17, 2019

BACKGROUND

This agreement allows employees to voluntarily use a third party provider for licensed services meaning BrightDime's Financial Wellness software through BenefitFocus Inc.

This agreement shall start on January 1, 2020 and shall remain in effect for 1 year following the initial term.

RECOMMENDATION

It is recommended that the Board of Education approve the agreement with Canopy Financial Advisors Corp., d/b/a BrightDime for a voluntary financial wellness software.

FISCAL IMPACT

There is no fiscal impact to the general fund as a result of this agreement.

STUDENT ACHIEVEMENT

This agreement will support employees and family members by enhancing their financial wellness opportunities.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

CLIENT AGREEMENT

This **CLIENT AGREEMENT** (the “**Agreement**”) is made and entered into as of this 23rd day of August 2019 (“**Implementation Date**”) by and between Canopy Financial Advisors Corp., d/b/a BrightDime (“**BrightDime**”) having a place of business of 1000 NC Music Factory Blvd, Suite C6, Charlotte, NC, 28206, and Santee School District (“**Client**”) having a place of business of 9625 Cuyamaca St, Santee, CA 92071. NOW THEREFORE, in consideration of the mutual covenants which follow, BrightDime and Client agree:

1. **Definitions.**

- a. “**Eligible Employee(s)**” means any user under the terms of this Agreement who secures the right to utilize the Licensed Service. An Eligible Employee is charged with the custody, supervision, control, and security of the Licensed Service which he receives from the Client.
- b. “**Client Content**” means the Client’s and its Eligible Employees’ proprietary information, materials, databases and other content imported or entered into the Licensed Service.
- c. “**Key Person**” means a person affiliated with Client, designated by Client in this Agreement, and authorized by Client to be the Client’s primary contact with BrightDime.
- d. “**Licensed Service**” means collectively BrightDime’s Financial Wellness software as a service, updates, revisions, modifications, additions, translations, compilations of or to the foregoing, including any modifications or updates.

2. **License.**

- a. Grant of License. Subject to the terms of this Agreement, BrightDime grants to Client, and Client accepts from BrightDime, non-exclusive and non-transferable license and right to use the Licensed Service solely for its own internal business purposes, for the Term (as defined below) of this Agreement and for use only by Eligible Employees. The Eligible Employees will receive user IDs and create passwords to access the Licensed Service. These credentials are granted to individual, named persons and may not be shared. Client will ensure that all Eligible Employees keep these credentials strictly confidential. Client may assign different access rights to Eligible Employees (e.g., admin users, read-only users, etc.), as explained in the help documentation (“**Documentation**”). Client is responsible for any and all actions taken by Eligible Employees or by anyone using Client’s accounts and passwords. Subject to the terms and conditions of this Agreement, in addition to Client’s employees, Client will remain responsible for compliance by each of its Eligible Employees with all of the terms and conditions of this Agreement.
- b. Restrictions. Client, the Key Person, and Eligible Employees are prohibited from (i) reproducing, distributing, transferring possession of, or otherwise making available the Licensed Service to any other individual who is not an Eligible Employee, (ii) making any modifications, adaptations, enhancements, changes, or derivative works of the Licensed Service or (iii) reverse engineering, decompiling or disassembling or accessing the Licensed Service, including for the purposes of (A) building a competitive product or service, (B) building a product using similar ideas, features, functions or graphics of the Licensed Service, or (C) copying any ideas, features, functions or graphics of the Licensed Service. Client’s obligations under this section as they relate to the use of the Licensed Service by Eligible Employees shall be the obligations to advise Eligible Employees of the provisions contained in this Agreement, that Eligible Employees continue to be bound by the terms of this Agreement for a period of 30 days after Eligible Employees termination for any reason and to immediately report to BrightDime and to halt any unauthorized use of the Licensed Service by any Eligible Employee of which Client has actual knowledge. All rights not

expressly granted are reserved by BrightDime. Client will use the Licensed Service for legal purposes only, shall comply with all local, state and federal laws. The Licensed Service is web-browser accessed.

- c. Third-Party Technology. Client agrees that BrightDime uses the services of certain third party providers to provide the Licensed Service. Client or Eligible Employees may be required to agree to additional terms for the use of these third party services, including that Client and Eligible Employees will abide by Quovo's Terms of Use as may be seen at <https://www.quovo.com/legal> and may be amended from time to time.
3. **Implementation:** The implementation period ("**Implementation Period**") shall start on the Implementation Date and consist of Licensed Service and service deliveries described in and set forth below.
- a. Responsibilities of BrightDime. One or more representatives from BrightDime and the Client will be assigned to manage Client's implementation. These individuals will be the main contact throughout the entire implementation process. In addition, BrightDime will provide the services set forth in Appendix I.
 - b. Responsibilities of Client. The Client shall provide the following:
 - (i) Census Eligibility File. Client understands that a Census Eligibility File containing the required data, including email addresses on all eligible Client employees is necessary for the performance of the implementation and agrees to the following: (A) Client will provide BenefitFocus Inc (BenefitFocus) with a Census Eligibility File in accordance with BenefitFocus specifications. (B) Client is responsible for identifying and notifying BenefitFocus of all persons who are eligible members ("**Eligible Employees**") in file format in accordance with the census specifications document and Client business requirements document. Services will be available to all persons included on the Census Eligibility File and Client will be responsible for payment for all Eligible Employees provided on the Census Eligibility File and all individuals included on the Census Eligibility File shall be considered Eligible Employees. BrightDime Services are only available to Eligible Employees that are at least eighteen (18) years of age and Client agrees that it will not include anyone under the age of eighteen (18) and (C) Client agrees that, upon request, Client will verify the eligibility status of any person seeking Services and, if deemed eligible, provide the same data as is required for the Census Eligibility File. All Eligible Employees shall be Eligible Employees of Client.
 - (ii) Monthly updated list of Eligible Employees' email addresses.
 - (iii) Key Person.
 - (iv) Client will partner with BrightDime to provide initial and ongoing marketing support/expertise to increase engagement with employees. This collaboration may include videos, online demos, slides on financial wellness strategy, town hall messages, employee testimonials, etc. that BrightDime could use for Client as well as other clients/prospects.
4. **Term and Termination:** The License granted by this Agreement shall start on 1/1/2020 ("Effective Date") and shall remain in effect for 1 year following the Effective Date ("**Initial Term**"). The License shall automatically renew for an unlimited number of additional 1 year terms, unless either party provides written notice of its intention not to renew the License at least 30 days prior to the end of the then current term (the renewal period with the Initial Term shall collectively be the "**Term**"). BrightDime shall have the right to adjust the fees charged to Client for and during any renewal term provided BrightDime provides at least 60 days' notice of its intention to adjust the fees. Notwithstanding the foregoing, fees may be changed at any time if there is a change in the type or quantity of Licensed Service requested or used by Client. Upon 30 day written notice to the other party, BrightDime and the Client may terminate this Agreement at any time and without cause. If the Client terminates the Agreement before the end of the term, the Client will promptly provide BrightDime a lump sum payment for the balance of the term, based on the median number of monthly Eligible

Employees during the preceding calendar year, or since the beginning of the term if terminated during the Initial Term. Upon termination or expiration of this Agreement each party will return the other party's Confidential Information (as defined below). The terms outlined in the following sections of the Agreement shall survive any expiration or termination of this Agreement: Sections 2 and 4 through 10.

5. **Fees and Payments:** The particulars of the fees Client agrees to pay to BrightDime are set forth in the Billing and Payment Schedule attached hereto as Appendix 1. The fees are subject to change for each additional Eligible Employee. Client agrees to pay any other fees incurred under this Agreement as determined in the Billing and Payment Schedule within 30 days of receiving an invoice from BrightDime. Interest on any outstanding fees shall accrue at a rate of 1.5% per month from the date such fees are to be paid to the date the fees are paid in full. At BrightDime's option, Licensed Service and support may be withheld and this Agreement may be terminated without further notice upon any fee becoming delinquent and continuing delinquent for more than 15 days thereafter. Reinstatement of service and support following any such suspension or termination, shall be on such terms, and subject to reinstatement fees and/or security deposits, as BrightDime may determine in its sole discretion. All fees payable by Client to BrightDime pursuant to this Agreement are stated exclusive of any taxes. If any authority imposes any duty, tax, levy, or fee, excluding those based on BrightDime's net income, upon any transaction under this Agreement, Client agrees to pay that amount as specified in an invoice or to supply such documentation as BrightDime may reasonably require to confirm an exemption from the payment of such taxes.
6. **Confidentiality, Ownership and Intellectual Property.**
 - a. Confidential Information. "**Confidential Information**" means any information (either oral, written or digital) provided or prepared by a party ("**Disclosing Party**") that is provided to, or obtained by the other party (including any director, officer, employee, agent, or representative) ("**Receiving Party**") including but not limited to, that which relates to research, product plans, products, services, clients, markets, software, developments, inventions, processes, designs, drawings, engineering, technical data, know-how, hardware configuration information, marketing or finances of the disclosing party. During the course of performance of this Agreement, each party may disclose to the other certain Confidential Information and each party shall hold the other party's Confidential Information in confidence and shall use its best efforts to protect it. Each party shall not disclose the other party's Confidential Information to any third party, and shall use it for the sole purpose of performing under this Agreement. The term "Confidential Information" shall not include any information which: (a) is in the public domain at the time of disclosure or enters the public domain following disclosure through no fault of the receiving party, (b) the receiving party can demonstrate as already in its possession prior to disclosure hereunder or is subsequently disclosed to the receiving party with no obligation of confidentiality by a third party having the right to disclose it or (c) is independently developed by the receiving party without using the disclosing party's Confidential Information. At the conclusion of the Agreement, each party shall either return the other's Confidential Information in its possession or shall, at the disclosing party's direction, destroy the other party's Confidential Information and certify its destruction to the disclosing party.
 - b. BrightDime Ownership. All right, title and interest in and to the Licensed Service, and all documentation, code and logic which describes and/or comprises the Licensed Service and shall at all times remain the sole property of BrightDime, including all ownership rights to patents, copyrights, trademarks, trade names, goodwill and trade secrets in connection therewith. Client's right to use the Licensed Service is conditional upon and limited by the terms and conditions of this Agreement. No modification by the Client of the Licensed Service or any part thereof will in any way reduce or eliminate BrightDime's ownership rights in and to the Licensed Service and its components. Client hereby acknowledges that the Licensed Service shall not be deemed "works made for hire" under the U.S. Copyright Act 17 U.S.C. § 101 et seq. Client hereby assigns, transfers and conveys any and all rights, title and interests, Client may have or accrue in connection

with development or use of the Licensed Service, including (without limitation) any and all ownership rights to patents, trademarks, copyrights and trade secrets in connection therewith. BrightDime owns all patent, trademark, copyright, trade secret or other intellectual property rights in the Licensed Service as delivered, as well as in any Client-specific customizations or alterations or customizations to the Licensed Service made at the request of, or in conjunction with, Client and Client agrees to take any action or deliver any document required to confirm such ownership rights on the part of BrightDime.

- c. Privacy and Client Data. BrightDime agrees that all data stored on Licensed Service remains the property of Client and Eligible Employees and that in collecting, using or otherwise dealing with Client and Eligible Employees' data it will not disclose any personally identifiable information of any Client and Eligible Employees or employee or that identifies or is identifiable to Client and Eligible Employees or its business. Client and Eligible Employee acknowledge that they agree to the terms of BrightDime's privacy policy as referenced on BrightDime's website. BrightDime shall use reasonable efforts to comply with all privacy and data protection laws applicable to the gathering, processing, storing and transmitting of information received from or in relation to Client and Eligible Employees. Client and Eligible Employees authorize BrightDime to collect, use and otherwise deal with all Client and Eligible Employees data stored on Licensed Service or otherwise received by BrightDime from Client and Eligible Employees to create de-identified aggregated general information, (including databases, reports, compilations or other versions of such information) and to use such de-identified aggregated general information in such a manner as BrightDime may determine.

7. **Disclaimers and Limitation of Liabilities.**

- a. Limitations of Warranty. BrightDime has no control over the conditions under which Client and Eligible Employees use the Licensed Service and updates, and does not and cannot warrant the results obtained by such use, or the non-interruption of all services and access to be provided by BrightDime. ANY IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED.
- b. Financial Disclaimer. The Licensed Service and other coaching provided by BrightDime are meant as an aid to assist you in organizing and managing your finances. It is not intended to provide legal, tax or financial advice. Client, and each of its Eligible Employees, acknowledge and agree that it is responsible for its own legal, tax, financial and investment research and decisions, that the Licensed Service and coaching are only one tool that may be used as part of a comprehensive analysis process that should involve many other tools and sources of information, that you should not rely on the Licensed Service, and that BrightDime will not be liable for any decision made or action taken by you or others based upon information or materials obtained through use of the Licensed Service and any coaching. Prior to the implementation of any legal, tax, financial or investment decision or activity, Client and Eligible Employees should always consult with relevant legal, tax, financial or investment advisor or representative. THE SERVICES IS NOT INTENDED TO PROVIDE LEGAL, TAX OR FINANCIAL ADVICE. BrightDime IS NOT A FINANCIAL PLANNER, BROKER OR TAX ADVISOR.
- c. Damages Limitation. COMPANY DISCLAIMS ANY AND ALL LIABILITY FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING LOSS OF PROFIT) ARISING OUT OF THIS AGREEMENT OR WITH RESPECT TO THE USE, OPERATION, OR SUPPORT OF THE LICENSED SERVICE OR ANY UPDATE OF THE LICENSED SERVICE EVEN IF COMPANY HAS BEEN APPRISED OF THE POSSIBILITY OF SUCH DAMAGES. Client specifically agrees that any liability on the part of BrightDime arising from breach of warranty, breach of contract, negligence, strict liability in tort, or any other legal theory shall not exceed amounts paid by Client in fees for the use of the Licensed Service.

- d. **Indemnification.** Client shall defend and indemnify BrightDime, its employees, directors, shareholders and any entities whose products are provided as integrated parts of or through BrightDime Licensed Service (the “**Indemnified Parties**”) for any damages, liabilities, obligations, losses, injuries, claims, demands, penalties, costs and expenses arising from a claim due to, or connected with any act of Client or its employees or agents in relation to the use or misuse by Client of the Licensed Service.
8. **Miscellaneous.** Each party acknowledges that it has read this Agreement and the exhibits attached hereto, fully understands and agrees to be bound by their terms, and further agrees that they are the complete and exclusive statement of the agreement between the parties which supersedes and merges all prior proposals, understandings, and all other agreements, oral or written, between the parties relating to this Agreement. The provisions of all exhibits referred to in this Agreement are fully incorporated by reference. This Agreement may not be modified or altered except by written instrument duly executed by both parties. Any notice or communication required or permitted in this Agreement shall be in writing and shall be deemed to have been duly given on the day of service if served personally or three (3) days after mailing if mailed by first class mail, registered or certified, postage prepaid, and addressed as set forth below. This Agreement and performance under this Agreement shall be governed by the laws of the State of North Carolina. The parties hereby irrevocably submit themselves to the personal jurisdiction of the courts located in Charlotte, NC for such purpose. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. No third party beneficiary is intended or created by virtue of this Agreement. No action, regardless of form, arising out of this Agreement may be brought by Client more than one (1) year after the cause of action has arisen. The enforcement by BrightDime of any provision in this Agreement for the protection of its trade secrets, intellectual property or any interest in the Licensed Service or its proprietary rights therein, shall survive the termination of this Agreement. If any provision of this Agreement is invalid under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible. Client may not assign or sublicense the Licensed Service (by merger, operation of law or otherwise), without the prior written consent of BrightDime, or its rights, duties, or obligations under this Agreement to any person or entity, in whole or in part. The waiver or failure of BrightDime to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further right under this Agreement. Nothing in this Agreement will be construed as creating any joint venture, partnership or agency relationship between the parties for any purpose whatsoever or as constituting either party as the legal representative of the other, and neither party will have the right or the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.
9. **Publicity.** Upon go live date of the Licensed Service, the parties may issue mutually-agreed upon press release. Additionally, Client hereby agrees and consents to allow BrightDime to use the Client name, logo, trademarks, service marks, or other proprietary identifying symbols in any web page, advertising, signage, marketing materials, brochures, or other materials in any medium with prior written approval by Client. Any such permitted use shall comply with reasonable guidelines or instructions provided by Client.
10. **Force Majeure.** Neither party shall be in default or otherwise liable for any delay in or failure of its performance under this Agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of God, any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures or delay in transportation or communications, or any act or failure to act by the other party’s employees, agents, or contractors; provided, however, that lack of funds shall not be deemed to be a reason beyond a party’s reasonable control. The parties will promptly inform and consult with each other as to any of the above causes which in their judgment may or could be the cause of a delay in the performance of this Agreement.

IN WITNESS WHEREOF, BrightDime and Client have executed this Agreement on the dates set out below.

Print Name: David Stedman
Title: CEO
Date:

Print Name: Tim Larson
Title: Assistant Superintendent, Human Resources
Date:

**APPENDIX 1
BILLING, PAYMENT SCHEDULE AND SERVICES**

Client acknowledges that the rates quoted are based on the number of Eligible Members at time of signing. In the event of an increase or decrease (of 10% or more) in Client's Eligible Member population, Client's monthly rate may automatically be adjusted to reflect the then current rate for the applicable tier.

Program Components	Details	Rate
Effective Date	1/1/2020	N/A
Client Key Employee	Name: Katie Borts Email: katie.borts@santeesd.net	N/A
Implementation and Set-Up Fees		Waived
Marketing Fees		Waived
Digital Communications		Waived
Coaching and technical help	BrightDime will provide coaching and technical help through either email or in application chat.	Waived
Estimated Eligible Member Count	800 Eligible Employee Members	N/A
Per Participating Employee (any employee that creates a BrightDime account) for Per Month Rate		Employee pays \$13.00 per month. Billed and payable monthly by clients. Client will auto deduct employee payroll.
Payment Terms	Payable monthly and due at the beginning of each month. The first payment is prorated and due on Effective Date.	N/A
Invoice	Invoiced amounts will be calculated off the total number of Participating Employees shown in BrightDime's Licensed Service at the end of each month.	N/A

Item F. DISCUSSION AND/OR ACTION ITEMS

Agenda Item F.

Discussion and/or Action Item F.1.1.
Prepared by Kristin Baranski
September 17, 2019

Adoption of Resolution No. 1920-06
Declaring October 7-11, 2019, as
Week of School Administrator

BACKGROUND:

Research has repeatedly shown that quality school leadership is essential to student success. There is no better time to honor the school site leaders who make our schools great than during Week of the School Administrator, October 7-11, 2019.

Section 44015.1 states: “In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as ‘Week of the School Administrator.’ Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement.”

Santee School District would like to honor and recognize our outstanding school site leadership, consisting of nine (9) principals and eight (8) vice principals. Our school site leaders work very hard to provide exceptional educational leadership at their schools.

Executive Council would like to join with the Board of Education to honor the school site leaders during the dedicated week and show appreciation for the passion and value they bring to public education. Staff and parents will be encouraged to do the same.

RECOMMENDATION:

Administration recommends the Board of Education adopt Resolution No. 1920-06 declaring October 7-11, 2019, as Week of the School Administrator.

FISCAL IMPACT:

The fiscal impact to recognize our 17 school administrators will be approximately \$200 and will be paid from the Superintendent’s budget.

STUDENT ACHIEVMENT:

Quality school site leadership is essential to effectively increase student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

**RESOLUTION 1920-06 OF THE BOARD OF EDUCATION
SANTEE SCHOOL DISTRICT**

**WEEK OF SCHOOL ADMINISTRATOR
October 7 – 11, 2019**

WHEREAS, Leadership matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, the title “School Administrator” is a term used to define specific school site leadership, which includes principals and vice principals; and

WHEREAS, School Administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers; and

WHEREAS, the average administrator has served in public education for more than a decade; and

WHEREAS, such experience is beneficial in their work to effectively and efficiently lead schools and improve student achievement; and

WHEREAS, public schools operate with lean management systems, employing fewer managers and supervisors than most public and private sector industries; and

WHEREAS, research shows great schools are led by great principals and vice principals; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; now therefore

BE IT RESOLVED, by the Santee School District Governing Board that all school site administrators be commended for the contributions they make to successful student achievement and that October 7-11, 2019, be declared as the Week of the School Administrator in Santee School District.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 17th day of September 2019, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated: September 17, 2019

Barbara Ryan, Clerk
Board of Education

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws G.1.1.
Prepared by Karl Christensen
September 17, 2019

Second Reading: Revised Board Policy 3580,
District Records

BACKGROUND:

Board Policy 3580 was last updated in 2012. Since then, the proliferation of electronic records has accelerated. The revision to this Board policy incorporates changes to make it consistent with the version promulgated by the California School Boards Association (CSBA). In addition, a section has been added at the end for Retention of Electronic Records at the recommendation of Lozano Smith, a prominent attorney firm in California specializing in school district law. This section directs staff to retain emails consistent with the categorizing of other District records and notifying staff that District business communications on personal devices are also subject to public records requests.

RECOMMENDATION:

It is recommended that the Board of Education review, approve, and adopt revisions to Board Policy 3580, District Records, as presented.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

DISTRICT RECORDS

The Governing Board recognizes the importance of securing and retaining district documents. The Superintendent or designee shall ensure that district records are developed, maintained, and disposed of in accordance with law, Board policy, and administrative regulation.

~~District records shall be developed, maintained, and disposed of in accordance with law and California Department of Education regulations.~~

The Superintendent or designee shall consult with district legal counsel, site administrators, district information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency.

~~The Superintendent or designee shall establish regulations that define records which are permanent, optional, and disposable and specify how each type of record is to be maintained or destroyed. Any photographic, microfilm, or electronic copies of original records shall be permanently retained.~~

~~Electronic mail records shall be considered disposable and be subject to deletion/purging after one (1) year has elapsed from the date created.~~

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage, ~~or loss, or theft.~~

The Superintendent or designee shall ensure that employees receive information about the district's document management system, including retention and confidentiality requirements and an employee's obligations in the event of a litigation hold established on the advice of legal counsel.

If the district discovers or is notified that a breach of security of district records containing unencrypted personal information has occurred, the Superintendent or designee shall notify every individual whose personal information was, or is reasonably believed to have been, acquired by an unauthorized person. Personal information includes, but is not limited to, a social security number, driver's license or identification card number, medical information, health insurance information, or an account number in combination with an access code or password that would permit access to a financial account. (Civil Code 1798.29)

The Superintendent or designee shall provide the notice in a timely manner either in writing or electronically, unless otherwise provided in law. The notice shall include the material specified in Civil Code 1798.29, be formatted as required, and be distributed in a timely manner, consistent with the legitimate needs of law enforcement to conduct an

uncompromised investigation or any measures necessary to determine the scope of the breach and restore reasonable integrity of the data system. (Civil Code 1798.29)

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Government Code 6206, 6207)

When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish district residency requirements for enrollment and for school emergency purposes.

Retention of Electronic Records

The Board recognizes that the use of email and other electronic communication in the workplace has increased tremendously, raising issues with respect to communication, creation of information and systems, and retrieval and storage of electronic records. The Board further acknowledges the District's responsibility to make records available to the public, with certain exceptions. Accordingly, the Board directs that all electronic records of this District be maintained, safeguarded, and disclosed in full compliance with the requirements of law. This includes records created, sent, or received using District computers and communications systems or using the *personal* electronic devices or accounts of District employees and officials, if substantive District business issues are discussed.

Access to the District's computers and the District's information and communications systems and equipment is controlled and administered by the District's information technology department. The District has the right to disclose, as permitted or required by applicable law, any communications or records, or copies of communications or records, stored for any period of time in or by the District's information and communications system or equipment, and all communications constituting District-related business in the personal accounts of District employees and officials. Communications constituting District-related business are those communications that relate in a substantive way to the conduct of the District's business. Communications that are primarily personal in nature or that contain no more than incidental mentions of the District's business may not constitute District-related business communications. The District may monitor or access employee communications made using the District's information and communication systems and equipment, and employees should have no expectation of privacy when using the District's information and communication systems and equipment. When passwords are used, they must be known to the Superintendent or designee that he/she may have system access.

Legal Reference (next page):

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35163 *Official actions, minutes and journal*

35250-35255 *Records and reports*

44031 *Personnel file contents and inspection*

49065 *Reasonable charge for transcripts*

49069 *Absolute right to access*

CIVIL CODE

1798.29 *Breach of security involving personal information*

CODE OF CIVIL PROCEDURE

1985.8 *Electronic Discovery Act*

2031.010-2031.060 *Civil Discovery Act, scope of discovery demand*

2031.210-2031.320 *Civil Discovery Act, response to inspection demand*

GOVERNMENT CODE

6205-6211 *Confidentiality of addresses for victims of domestic violence, sexual assault or stalking*

6252-6265 *Inspection of public records*

12946 *Retention of employment applications and records for two years*

PENAL CODE

11170 *Retention of child abuse reports*

CODE OF REGULATIONS, TITLE 5

430 *Individual student records; definition*

432 *Varieties of pupil records*

16020-16022 *Records-general provisions*

16023-16027 *Retention of records*

UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act*

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.8 *Family Educational Rights and Privacy Act*

Management Resources:

SECRETARY OF STATE PUBLICATIONS

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.ss.ca.gov/safeathome>

Policy adopted: March 3, 2009

Policy amended: March 6, 2012, September __, 2019

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws G.1.2.
Prepared by Karl Christensen
September 17, 2019

First Reading: New Board Policy 3230,
Federal Funds

BACKGROUND:

New Board Policy 3230 addresses the fiscal integrity and transparency in the use of all funds awarded through federal grants, and it is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

New Board Policy 3230, Federal Funds, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.2.

Federal Grant Funds

The Governing Board recognizes the district's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants. The district shall comply with all requirements detailed in any grant agreement with an awarding agency and with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521 and any stricter state laws and district policy.

Any goods or services purchased with federal funds shall be reasonable in cost and necessary for the proper and efficient performance or administration of the program.

The Superintendent or designee shall ensure that the district's financial management systems and procedures provide for the following: (2 CFR 200.302)

1. Identification in district accounts of each federal award received and expended and the federal
2. Accurate, current, and complete disclosure of the financial and performance results of each federal award or program in accordance with the reporting requirements of 2 CFR 200.327 and 200.328
3. Records and supporting documentation that adequately identify the source and application of funds for federally funded activities, including information pertaining to federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest
4. Effective controls and accountability for all funds, property, and other assets and assurance that all assets are used solely for authorized purposes
5. Comparison of actual expenditures with budgeted amounts for each federal award
6. Written procedures to implement provisions governing payments as specified in 2 CFR 200.305
7. Written procedures for determining the allowability of costs in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the federal grant award

The Superintendent or designee shall develop and implement appropriate internal control processes to reasonably assure that transactions are properly executed, recorded, and accounted for so that the district can prepare reliable financial statements and federal reports, maintain accountability over assets, and demonstrate compliance with federal laws, regulations, and conditions of the federal award. (2 CFR 200.61, 200.62, 200.303)

Equipment purchased with federal funds shall be properly inventoried and adequately maintained to safeguard against loss, damage, or theft of the property.

All staff involved in the administration or implementation of programs and activities supported by federal funds shall receive information and training on the allowable use of federal funds, purchasing procedures, and reporting processes commensurate with their duties.

The district shall submit performance reports to the awarding agency in accordance with the schedule and indicators required for that federal grant by law and the awarding agency. As required, such reports may include a comparison of actual accomplishments to the objectives of the federal award, the relationship between financial data and performance accomplishments, the reasons that established goals were not met if applicable, cost information to demonstrate cost effective practices, analysis and explanation of any cost overruns or high unit costs, and other relevant information. The final performance report shall be submitted within 90 days after the ending date of the grant. (2 CFR 200.301, 200.328)

Legal Reference:

EDUCATION CODE

42122-42129 Budget requirements

64001 School plan for student achievement, consolidated application programs

CODE OF FEDERAL REGULATIONS, TITLE 2

180.220 Amount of contract subject to suspension and debarment rules

200.0-200.521 Federal uniform grant guidance, especially:

200.1-200.99 Definitions

200.100-200.113 General provisions

200.317-200.326 Procurement standards

200.327-200.329 Monitoring and reporting

200.333-200.337 Record retention

200.400-200.475 Cost principles

200.500-200.521 Audit requirements

CODE OF FEDERAL REGULATIONS, TITLE 34

76.730-76.731 Records related to federal grant programs

CODE OF FEDERAL REGULATIONS, TITLE 48

2.101 Federal acquisition regulation; definitions

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Department of Education Audit Guide

California School Accounting Manual

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Questions and Answers Regarding 2 CFR Part 200, March 17, 2016

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Office of Management and Budget, Uniform Guidance: https://www.whitehouse.gov/omb/grants_docs

State Controller's Office: <http://www.sco.ca.gov>

System for Award Management (SAM): www.sam.gov/portal/SAM/##11

U.S. Department of Education: <http://www.ed.gov>

U.S. Government Accountability Office: <http://www.gao.gov>

Policy
Adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws G.1.3.
Prepared by Karl Christensen
September 17, 2019

First Reading: New Board Policy 3260,
Fees and Charges

BACKGROUND:

New Board Policy 3260 addresses the District's responsibility to ensure that student participation the District's educational program are made available to students at no cost. New Board Policy 3260 is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

New Board Policy 3260, Fees and Charges, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.3.

Fees And Charges

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for student participation in the district's educational program are made available to students at no cost.

No student shall be required to pay a fee, deposit, or other charge for participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socioeconomic conditions of students' families and their ability to pay.

The prohibition against student fees shall not prevent the district from soliciting for donations, conducting fundraising activities, or providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. The district also shall not remove or threaten to remove from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

The Superintendent or designee may provide information or professional development opportunities to administrators, teachers, and other personnel regarding permissible fees.

Complaints

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

Collection of Debt

The Superintendent or designee shall, in accordance with law, recover any debt owed to the district as a result of unpaid permissible student fees approved by the Board. However, the district shall not bill a current or former student for accumulated debt, nor take negative action against a student or former student because of such debt, including, but not limited to, any of the following: (Education Code 49014)

1. Denying full credit for any class assignment
2. Denying full and equal participation in any classroom activity
3. Denying access to the library or other on-campus educational facilities
4. Denying or withholding grades or transcripts
5. Denying or withholding a diploma
6. Limiting or barring participation in an extracurricular activity, club, or sport
7. Limiting or excluding the student from participation in an educational activity, field trip, or school ceremony

Legal Reference (next page)

Legal Reference:EDUCATION CODE

8239 Preschool and wraparound child care services
8250 Child care and development services for children with disabilities
8263 Child care eligibility
8422 21st Century High School After School Safety and Enrichment for Teens programs
8482.6 After School Education and Safety programs
8760-8774 Outdoor science, conservation, and forestry programs
17453.1 District sale or lease of Internet appliances or personal computers to parents of students
17551 Property fabricated by students
19910-19911 Offenses against libraries
32033 Eye protective devices
32221 Insurance for athletic team member
32390 Fingerprinting program
35330-35332 Excursions and field trips
35335 School camp programs
38080-38086.1 Cafeteria establishment and use
38120 Use of school band equipment on excursions to foreign countries
39801.5 Transportation for adults
39807.5 Payment of transportation costs
39837 Transportation of students to places of summer employment
48050 Residents of adjoining states
48052 Tuition for foreign residents
48904 Liability of parent or guardian
49010-49013 Student fees
49014 Public School Fair Debt Collection Act
49065 Charge for copies
49066 Grades, effect of physical education class apparel
49091.14 Prospectus of school curriculum
49557.5 Unpaid school meal fees
51810-51815 Community service classes
52612 Tuition for adult classes
52613 Nonimmigrant foreign nationals
56504 School records; students with disabilities
60410 Students in classes for adults

GOVERNMENT CODE6253 Request for copy; feeCALIFORNIA CONSTITUTIONArticle 9, Section 5 Common school systemCODE OF REGULATIONS, TITLE 5350 Fees not permitted4600-4687 Uniform complaint proceduresUNITED STATES CODE, TITLE 81184 Nonimmigrant studentsCOURT DECISIONSArcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739Hartzell v. Connell (1984) 35 Cal. 3d 899CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738Management Resources:CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSPupil Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017WEB SITESCSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>

Policy

Adopted:

SANTEE SCHOOL DISTRICTSantee, California

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items H, I, J, K, and L.